

**Stated Supply Pastor Contract**  
Presbytery of Florida

The following agreement between the Presbytery of Florida, the Rev. \_\_\_\_\_,  
and the \_\_\_\_\_ Presbyterian Church Session is for the purpose of providing  
pastoral services for \_\_\_\_\_ Presbyterian Church, \_\_\_\_\_, FL  
for a period of \_\_\_\_\_ (years/months), beginning on \_\_\_\_\_.

**EXPECTATIONS OF THE STATED SUPPLY PASTOR:**

- Will provide preaching and worship leadership, administer the sacraments as agreed with the Session, and officiate at weddings and funerals. Regular services will be at \_\_\_\_\_ a.m./p.m.
- With designated elders, Deacons, or others, will share:  
pastoral care for the congregation, including hospital and home visitations; and  
visits to new attendees who express interest in finding a new church home.
- Will provide pastoral counseling with individuals and families, as needed.
- Will moderate session and congregational meetings and provide, with the session, administrative leadership for the work of the church.
- Will work with the session to develop goals and strategies for the present and future ministry of the church.
- Will report  semi-annually /  annually to the Ministry of Congregational and Pastoral Care (MCPC) regarding the life and health of the church.
- Will attend Presbytery meetings and serve Presbytery to the extent possible.
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

**EXPECTATIONS OF THE SESSION:**

- Will provide adequate remuneration for services in accordance with Presbytery guidelines.
- Will provide support in every way possible to the Stated Supply Pastor in the ministry of the church.
- Will work with the Stated Supply Pastor to establish goals for the present and future ministry of the church.
- Will communicate openly and honestly with the Stated Supply Pastor about the needs and concerns of the respective congregation and community.
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

**EXPECTATIONS OF THE PRESBYTERY:**

1. Will provide support and consultation to the Stated Supply Pastor through the MCPC.
2. Will assist the Session and the Stated Supply Pastor by providing a Moderator for Session and Congregational Meetings, should the Stated Supply Pastor not be available.

**MUTUAL UNDERSTANDING:**

During the length of the agreement, the Rev. \_\_\_\_\_ will be accountable to the Presbytery through MCPC and is responsible to the congregation through the session. The Stated Supply Pastor will submit a thorough report  semi-annually /  annually to MCPC on the status of work and the health of the congregation, with the first such report due on \_\_\_\_\_.

It is further understood that, in the event the Stated Supply Pastor is of a denomination not in communion with the PCUSA, MCPC will provide the presence of a Minister of Word and Sacrament on occasions when the Lord’s Supper is to be celebrated or the sacrament of Baptism administered.

**FINANCIAL PROVISIONS:**

This agreement is for a period of up to three years and is renewable. However, the Presbytery, in consultation with the Session, may terminate the agreement upon thirty (30) days’ written notice to the Stated Supply Pastor and the session. The Stated Supply Pastor may terminate this agreement with thirty (30) days’ written notice to the MCPC. The Stated Supply Pastor is employed on a part-time basis\* for approximately \_\_\_\_\_ hours per week.

Annual compensation and benefits for these services, as applicable or negotiated, are as follows:

Cash Salary: \_\_\_\_\_

½ Social Security (retired minister of Word and Sacrament): \_\_\_\_\_

Housing: \_\_\_\_\_

Other: \_\_\_\_\_

Travel: Actual expenses to be reimbursed at the current IRS rate

Vacation: Two weeks paid vacation after each 6 months of service

Continuing Education: Two weeks annually; prorated if less than full-time for one year

**APPROVED AND ACCEPTED:**

\_\_\_\_\_  
Stated Supply Pastor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Session

\_\_\_\_\_  
Date

\_\_\_\_\_  
Moderator, Ministry of Congregational  
and Pastoral Care (MCPC)

\_\_\_\_\_  
Date

\* If the Stated Supply Pastor is employed full-time, the Board of Pensions must be notified.