



Ministry General Information

Ministry Name Florida Presbytery	Presbytery Florida	Synod South Atlantic
Email	Preferred Phone 850-535-2335	Website Address www.presbyteryofflorida.net/
Mailing Address P.O. Box 7, Chipley, FL 32428-0007	Alternate Phone/Email	Community Type
Congregation or Organization Size	Curriculum	Average Worship Attendance
Church School Attendance	Statistical Report	
Intercultural Composition		Released Date 1/29/2026

Information about the Position

Position Requirements

Position Type(s) General Presbyter/Executive Presbyter/Presbytery Leader	Language Requirements English
Experience Required 2 to 5 Years	Statement of Faith required? Yes
Specify Title / PT Work Hours (if applicable) Equipping Presbyter/Stated Clerk	Are you open to a clergy couple? No
Employment Status Full-time	

Ministry Requirements

Church Mission/Vision Statement

The vision of the Presbytery of Florida is to be a Presbytery of strong, healthy, energetic congregations advancing the ministries of Jesus Christ. The mission of the Presbytery of Florida is to provide guidance, training, and assistance to our congregations to attain that vision.

Tasks, expectations, duties, supervision, assignments, and responsibilities for the position

The Equipping Presbyter/Stated Clerk (EP/SC) will provide relational leadership with congregations and pastors, supervise Presbytery staff, advise ministry team moderators, and proactively communicate mission initiatives and training opportunities. The EP/SC will have three regional advocates with whom to coordinate training and communication. As Stated Clerk the EP/SC is expected to lend polity expertise and administrative compliance with constitutional requirements.

Compensation & Housing

Minimum Effective Salary 75000	Housing Type Housing allowance
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MDP - Narratives

How would you describe the congregation's/organization's specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

In accordance with our updated vision and mission statements and the 5-year strategic plan adopted in March 2023, the Presbytery of Florida (PoF) is investing its time and energy toward equipping pastors, certified Christian educators, elders, deacons, and congregations to grow spiritually and, as needed, to encourage building and strengthening relationships within their churches and communities. For the small churches within our bounds, this work is supported by our largely successful revitalization process, as needed, and through respected, small-church grant programs. The committee structure of PoF has been reorganized from the traditional COM to separate ministry teams for Congregational and Pastoral Care, Leadership Development, and Pastoral Transitions. There are also ministry teams for New Congregation Development, Dogwood Acres, Representation, and Operations. Educational sessions are provided at each PoF meeting, and the website, refreshed with its new logo, is being further developed over time. Regional Advocates will serve with the Equipping Presbyter/Stated Clerk, the Ministry of Congregational and Pastoral Care, and Leadership Development to offer emotional, spiritual, financial, educational, and peer-to-peer support. Our prayer is to provide well-focused support for congregations of every size and strengthen Presbytery-wide bonds for congregational leadership. We are imperfect beings and, with much yet to work on, are looking for a partner in that work.

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

The Presbytery of Florida consists of 35 congregations in small cities, including the state capital, and rural communities across a broad geographical area in two time zones.

28 have steady pastoral leadership;

15 have full-time called and installed pastors;

6 are in the search process for a full-time installed pastor;

7 are led by CREs;

4 have part-time supply pastors;

2 are led by pastors of other denominations; and

5 rely on week-to-week pulpit supply.

Some were chartered in the 1800s with deep historical and family roots, while others are less than 50 years old. Two are thriving Korean churches. The Presbytery also supports Dogwood Acres Summer Camp & Retreat Center as part of its mission. To sustain this site of natural beauty and spiritual growth, the Presbytery has directed Dogwood Acres to transition its structure to that of a 501(c)(3) non-profit with a broader base of financial and faith group support. Within the last year, the Presbytery has initiated a new, non-traditional worshipping community along Route 30A, a rapidly growing beach area which includes seasonal workers, retirees, and young families. With Equipping Presbyter leadership, the Presbytery desires to strengthen congregations to advance the ministries of Jesus Christ, and to provide guidance, training, and assistance to its congregations. We believe that accomplishing this goal requires strong leaders equipped with the tools and resources they need to fulfill their ministries.

How will this call help complement the responsibilities of other staff/volunteer positions, and the life of the congregation/organization, so that you may accomplish your short and long-term goals for ministry?

The Equipping Presbyter will need the heart of a shepherd and the vision of an eagle, one who cares deeply, sees clearly, and helps others rise to their full potential. By equipping rather than managing, this leader will strengthen unity among staff, volunteers, and congregations. Working collegially and collaboratively, they will help each person and ministry discover how their gifts contribute to God's larger purpose.

In addition, the EP/SC will have an Assistant Stated Clerk and three Regional Advocates with whom to work in collaboration, and who will serve as vital links for pastors and congregations across the Presbytery. Their shared work will embody mutual support, communication, and

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encouragement, rather than supervision. It is therefore not the role of the Equipping Presbyter to act as a supervisor over the regional advocates, but rather as a partner in advancing the peace, purity, and love of the Church and in strengthening the overall mission of the Presbytery.

Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

We are seeking a PCUSA teaching or ruling elder who has the following:

Skills & Gifts:

- **Relational Leadership:** Ability to connect deeply, build trust, and foster unity ("intimacy with God and with each other"); empathy, faith, a shepherding heart, and a sense of humor to support diverse congregations and leaders
- **Conflict Resolution & Peacemaking:** Models positive, productive relationships and navigates church dynamics to advocate for church health and well-being
- **Organizational & Administrative Acumen:** Meticulous attention to detail for Stated Clerk duties, providing the order that enables mission
- **Communication:** Excellent written/oral skills to clearly articulate the vision, provide training materials, and manage official correspondence
- **Teaching & Equipping:** Ability to translate the *Book of Order* into practical guidance and deliver effective training to sessions
- **Encouraging Attitude:** Embody joy and hope for the future of the PoF, its churches, and the PCUSA

Experience:

- **Polity Expertise:** Deep knowledge of the *Book of Order* and *Roberts' Rules of Order*
- **Leadership Experience:** Experience as pastor, associate pastor, or ruling elder/clerk of session
- **Ministry Development:** Experience in church consulting, leadership development, and/or congregational vitality, to actively support congregational growth

Overall, we seek a leader with credibility and practical insight into congregational needs who will energize the PoF toward its vision of strong, healthy, missional congregations.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

Attendance at all PoF and ministry team meetings and at special church events and celebrations is required for building and strengthening relationships. Building supportive relationships with peers at the mid-council level and GA is also deemed important.

In collaboration with the staff and PoF ministry teams:

- **Spiritual and Missional Leadership.** Encourage spiritual vitality and prayer; support congregational mission initiatives locally and globally; encourage participation in the larger mission of the Church via outreach, evangelism, and justice ministries
- **Pastoral Care and Leadership Support.** Provide spiritual and emotional support to pastors, regional advocates, and church leaders

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- **Leadership Development and Education.** Cultivate effective leaders for present and future ministry by training and equipping ruling elders and regional advocates
- **Congregational Vitality and Transformation.** Resource congregations for spiritual, numerical, and missional growth; guide struggling congregations through assessment, discernment, and revitalization processes; and encourage innovative ministry and new worshiping communities
- **Communication and Connection.** Build unity and mutual understanding within the Presbytery; foster good communication among PoF staff, sessions, and pastors; share faith and mission stories from different congregations, and provide information and updates regularly
- **Financial Development.** Advise congregations and PoF ministries on budget development and use of assets

Optional Links

Dogwood Acres - Retreat Center & Summer Camp website - <https://www.dogwoodacres.org>

Presbytery of Florida - Presbytery website - <https://www.presbyteryofflorida.net>

UKirk Tallahassee - FSU Campus Ministry website - <http://www.ukirktallahassee.com/index.html>

Presbytery Facebook Page - - <https://www.facebook.com/PresbyteryofFlorida>

References

Reference #1

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Reference #2

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