

Presbytery of Florida

Committee Meetings/Events Statement of Travel Expenses

(Email to: office@presbyteryofflorida.com or mail to: Presbytery of Florida, PO Box 7, Chipley, FL 32428)

Date and location of meeting/event:

Committee/Task Force:

Transportation by private conveyance:

Round Trip mileage reimbursement:

@ 67¢/mile (2024 IRS standard business rate) for ordained ministers

@14¢/mile (2024 IRS standard charitable rate) for all other volunteers \$ _____

Other Expenses _____ \$ _____

TOTAL EXPENSES..... \$ _____

AMOUNT TO BE REIMBURSED (if not requesting contribution receipt) \$ _____

Signature _____

(Please attach receipts/documentation)

PRINT NAME AND ADDRESS BELOW

<p>____ I do not desire reimbursement. Please provide me with a receipt for tax records.</p> <p style="text-align: right;">Initial</p>
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