

1 **Minutes of Winter Stated Presbytery Meeting**  
2 **Tuesday, May 21, 2019, 9 a.m. CT/ 10 a.m. ET**  
3 **First Presbyterian Church of Lynn Haven, FL**

4 The Presbytery of Florida, Inc., of the Synod of South Atlantic of the Presbyterian Church (U.S.A.) met for a  
5 Stated Meeting at First Presbyterian Church in Fort Walton Beach, FL, on May 21, 2019.

6 The following 36 ministers and 28 elders were enrolled as commissioners:

7 **Ministers/CLPs:**

8 Michael Askew, Bill Bess, Mark Broadhead, Brad Clayton, Ric Connor, Brant Copeland,  
9 Chris Erde, Steven Graves, Hugh Hamilton, H Eugene Harris, Glenn Hodges, Alan House, James Huffaker,  
10 Harvey Jenkins, Kenneth Kelley, Joanne Kublik, John Kupar,  
11 Bill Lamont, Lisa Martin, Roy Martin, Ruth Mashewske, A. J. Mealor, C. K. Moore,  
12 Luis Ocasio, Larry Plank, Emily Proctor, Robert Quiring,  
13 Sharon Schuler, James Stanbury, Rob Sugg,  
14 John Wamsley, Carole Wood, Joan Wooten, Brian Yount.

15 **Ruling Elder Commissioners:**

16 **Chipley, First** – excused  
17 **Crestview, First** – James Gaylord;  
18 **Defuniak Springs, Euchee Valley** – Andrew Green;  
19 **Defuniak Springs, First** – Pam Dillon  
20 **Destin, First** – Dooney Tickner;  
21 **Fort Walton Beach, First** – Jim March  
22 **Freeport, Freeport** –  
23 **Gulf Breeze, Gulf Breeze** –Robert Currey  
24 **Havanna, First** – Eric Newhall;  
25 **Laurel Hill, Laurel Hill** – Leon Curenton;  
26 **Lynn Haven, First** – Amanda Corbitt:  
27 **Marianna, First** – Leslie Kelley;  
28 **Milton, First** – Betsy Dodson  
29 **Navarre, Navarre** – excused  
30 **Panama City, Grace** – Joyce Bright  
31 **Panama City, Gulf Beach** – Lorraine Gilmore  
32 **Panama City, Parkway** – Bruce Davis  
33 **Panama City, St. Andrews** – Dixie Retherford  
34 **Pensacola, First** – Ken Densmore, Leslie Yandle  
35 **Pensacola, Korean** – excused  
36 **Pensacola, Northminster** – Ken Overholt;  
37 **Pensacola, Trinity** – Jean Norman;  
38 **Pensacola-Westminster** –  
39 **Ponce De Leon, Red Bay** – Walter Ray;  
40 **Port St Joe, First** – Clara Hodges  
41 **Quincy, First** – Randy People, George Hackney  
42 **Tallahassee, Christ** – (Linda Lovins)  
43 **Tallahassee, Faith** - \_\_\_\_\_  
44 **Tallahassee, Fellowship** – John Hurst  
45 **Tallahassee, First** – Frances Adleburg  
46 **Tallahassee, Lafayette** – Sandra Harrington  
47 **Tallahassee, Trinity United** – Essic Ellis

48 **Christian Educators/Youth Directors:** Christy Williams – First, Tallahassee.

49 **Presbytery Staff Members:** Melissa Willis, Ben Powell, Jason Williams

50 **Officers/Team Chairs:** Jeannie Dixon – Stated Clerk; Linda Lovins – Dogwood Acres Ministry; Leslie  
51 Yandle -Committee on Nominations; Jean Norman – Committee on Presbytery Administration Vice Chair;  
52 Denise Vandiver – Treasurer.

53 **Visitors:** Don Mowatt – Lynn Haven; Barbara Overholt – Northminster, Pensacola; James McQuagge –  
54 Panama City, Grace; Georgia Huddleston - Panama City, Grace; Geoff Huddleston - Panama City, Grace;  
55 Sarah Houston – Tallahassee, Trinity United; Susie Ellis - Tallahassee, Trinity United; Jennifer Whisenant –  
56 Panama City, St. Andrews; Jimmy Whisenant – Panama City, St. Andrews; Kathy Broyard –  
57 FLAPDAN/Presbyterian Disaster Assistance; George Carothers – Panama City, St. Andrews.

58 **Visiting Teaching Elders:**

59 **ABSENCES**

60 **Excused Ministers/CLPs:**

61 Joseph Chung, Tae Ho Cheung, Raymond Guterman, R C Griffin, Alan House, Trinity Whitley, Mary  
62 Ellison Baars-O’Malley, John Kelsey, Taylor Phillips, Pamela Phillips, Steve Shaick, Sheldon Steen.

63 **Unexcused Ministers/CLPs:** C.K. Moore.

64 **Excused Churches:**

65 Chipley, First; Blountstown, Blountstown; DeFuniak Springs, Bethel; Gretna, Gretna; Woodland; Sawdust.

66 **Unexcused Churches:** Fort Walton Beach, Korean; Freeport, Freeport; Monticello, First; Navarre, Navarre;  
67 Pensacola, Westminster; Tallahassee, Faith; Wewahitchka, First.

68 **OPENING PRAYER, QUORUM, DOCKET**

69 The meeting was called to order at 9:00 AM CT by moderator Sharon Schuler, a quorum was present, and  
70 Moderator Schuler opened the meeting with prayer. The docket was presented by Stated Clerk Jeannie  
71 Dixon and was approved with no additions or changes. Lisa Martin, Pastor – Lynn Haven, welcomed the  
72 presbytery to the Lynn Haven Church.

73 **INTRODUCTIONS:** First-time ruling elders, teaching elders, corresponding members, and visitors were  
74 introduced.

75 **MORNING WORSHIP AND COMMUNION** was led by the Rev. A. J. Mealor, Following an old-  
76 fashioned hymn sing but with an upbeat and celebratory spirit, Rev. Mealor preached on John 4:39-41 (Jesus  
77 and the Samaritan woman at the well) on “Sharing the Story,” telling our congregations and communities  
78 about God’s work in our lives and our presbytery’s work in our communities; how God’s love is uniting and  
79 empowering our people! We are to share the living water only God can provide and which helps us to  
80 overcome the challenges in our communities, churches, and personal lives. We are called to witness so let us  
81 claim our calling to be God’s people doing God’s work in our world, in our communities, in our  
82 neighborhoods. Rev. Mealor’s words and inspiration help set the tone for our meeting and positive, upbeat  
83 reports and personal witnesses enriched our work together that day!

84 **APPOINTMENTS:** none

85 **PARTNER REPORTS:**

86 **REPORT FROM "THIS CHILD HERE" MISSION WORK IN THE UKRAINE: Bob Gamble**

87 "This Child Here" a validated PCUSA ministry, is bringing change and hope in orphanages, prisons, and  
88 schools in the Ukraine. The ministry's outreach and efforts have expanded to include training for foster and  
89 adoptive families, peacemaking efforts which bolster trust, help, care, and conflict management in family  
90 and community. They are teaching compassionate care, how to help neighbor, and how to share the gospel.  
91 Reverend Gamble was honored recently by Columbia Theological Seminary (Decatur, GA) for his  
92 innovative mission work and was awarded Columbia's "Pioneer In Ministry" Award by the seminary's  
93 Alumni/ae Association.

94 **REPORT FROM FLORIDA PRESBYTERIAN DISASTER ASSISTANCE NETWORK: Kathy**  
95 **Broyard**

96 Clean up and recovery efforts continue, for which Ms. Broyard thanked the contributors, volunteers, hosts,  
97 and advocates. The Long Term Recovery Committee in Bay County are the case managers identifying needs,  
98 directing appropriate help, and administering funds. Our National Partners (PDA, and others) are sending  
99 teams to coordinate help and dispense financial aid. Hurricane Season is upcoming – FLAPDAN resources  
100 to create preparation plans are available from Ms. Broyard.

101 **REPORT OF STATED CLERK: Jeannie Dixon**

102 **Disciplefest:** Stated Clerk Dixon presented two workshops at the March 2019 Disciplefest.

103 **Minutes:** Presbytery minutes for 2017 have been read and approved without exception by the Synod.

104 **Session Minutes:** Session minutes for 2016, 2017, 2018 will be read at the presbytery office on Saturday,  
105 June 8. Any records prior to 2016 needing to be read and approved should be included with your minutes  
106 submitted.

107 **FOR ACTION:** Stated Clerk presented for approval the new Bylaws and the Manual of Operations of the  
108 presbytery.

- 109 1. Stated Clerk moved to suspend the rules of presbytery to allow debate and vote on the amended  
110 bylaws at this one meeting; Rationale: The Manual does not require a second reading to amend the  
111 manual and bylaws, but the existing bylaws do require a second reading. Hence. We need to take  
112 action on both at the same time.  
113 Motion was seconded and approved by voice vote.
- 114 2. RE Bylaws: Stated Clerk moved to rescind the current bylaws and to replace them with the new  
115 proposed bylaws. Motion was seconded. Rationale: The proposed bylaws are a complete rewrite,  
116 not amendment of portions/sections. Changes of titles and terms in the proposed bylaws are to bring  
117 us into conformity with the Book of Order. Stated Clerk reviewed the major changes in the rewrites  
118 and their rationale. No discussion followed and the new bylaws were approved unanimously.
- 119 3. RE Presbytery Manual. Stated Clerk moved to rescind the current manual and replace with the  
120 proposed Manual of Operations. Motion was seconded. Stated Clerk walked us through the changes  
121 proposed and which had been presented at Fall 2018 Stated Meeting of Presbytery. There was no  
122 discussion or debate. The new manual was approved unanimously.

123 **REPORT FROM GENERAL PRESBYTER: ROY MARTIN**

- 124 1. Dr. Martin thanked Stated Clerk Jeannie Dixon for her countless hours spent researching and  
125 rewriting the presbytery's bylaws and manual of operation.
- 126 2. GP Martin requested prayers for Vice-Moderator Roseanna Phillips who is in the hospital and  
127 quarantined as she fights off a serious infection.
- 128 3. He celebrated the 65<sup>th</sup> Anniversary of the Trinity United Presbyterian Church in Tallahassee, FL.
- 129 4. He has preached in all but two of the churches of the presbytery and is now scheduling with those  
130 two.
- 131 5. Dr. Martin taught two courses at the spring 2019 Disciplefest, attended our Synod meeting, attended  
132 the Presbyterian Women Gathering at Trinity Presbyterian Church-Pensacola, attended the  
133 Presbyterian Foundation's stewardship event in the Central District.

134 6. Dr. Martin explained the process for our educational hour before lunch as the churches were clustered  
135 in groups by size and asked to share best practices in place at their congregations, to share something  
136 that our congregation tried to do that didn't work and why; and to share something we would like to  
137 try to do and how it might be accomplished with help from others in our group of churches or with  
138 shared insights from others in our presbytery.

139 **REPORT FROM TREASURER: Denise Vandiver**

140 Year 2018 ended in the red as we spent more than we took in. Year-to-date 2019 we have spent LESS than  
141 we have taken in, so we are in a positive position year-to-date.

142 **DOGWOOD ACRES: Ben Powell**

143 The main compound is now about cleared of downed trees and debris and restoration efforts are well  
144 underway. An estimated 450-plus trees have been removed. Nine of ten buildings are now repaired and  
145 roofs repaired/replaced. The main road has been cleared by commercial crews and volunteer helpers. The  
146 Bearss building will be re-roofed this Fall 2019. Major need is still repair to road surfaces and should be  
147 completed in the next three weeks. A quarter-mile waterline repair/replacement is still pending.

148 Ben attributes a great portion of our successful recovery to volunteers, local – regional- and national;  
149 including groups from Minnesota, Georgia, and the Carolinas.

150 Dogwood Acres is fully open for business, has hosted seven retreats even though there was no kitchen staff  
151 for six of those retreats! The DWA Team members and staff volunteered and made it work! We have now  
152 hired a cook and we anticipate a full summer camp schedule!

153 Camp counselors are needed and recommendations should be given to Jason Williams, assistant director.

154 Ben Powell again thanked FLAPDAN, PDA, Kathy Broyard, James Vance, and all volunteers for a  
155 successful return to operations for Dogwood Acres.

156 **REPORT OF THE PACE ADMINISTRATIVE COMMISSION: Joan Wooten**

157 Since January, the Commission has accomplished the following:

- 158 1. Negotiated with the Presbyterian Investment and Loan Program (PILP) a 12-month extension on the  
159 existing loan. The revised due date for payment of the loan is December 25, 2019.
- 160 2. Transferred signatories on the bank accounts for the preschool and the church from the former  
161 members of the congregation to Joan Wooten and Cam Massengill. We have been signing the  
162 payroll checks for the preschool director and teachers, along with some checks as required for church  
163 expenses. Most of the church's expenses (mortgage, utilities, etc.) are set up electronically on  
164 autopay.
- 165 3. Arranged pay-off of the Regions promissory note. Funds were transferred from the Morgan Stanley  
166 investment account to Regions to pay off the note.
- 167 4. Facilitated liquidation of the Morgan Stanley account and transfer of the remaining funds to the  
168 Regions checking account. This transfer provides sufficient funds for basic operating expenses,  
169 although not enough to pay off the PILP loan. Pay-off of the PILP loan is dependent on sale of the  
170 property.
- 171 5. Approved transfer of letter for one member to Gonzalez United Methodist Church in Cantonment,  
172 Florida.
- 173 6. Listed the property on March 27 with Beck Partners, a commercial realtor in Pensacola, and received  
174 an offer on May 8 from a qualified buyer. The building and property were listed in the agreement for  
175 \$749,000. Grace Baptist Church, currently worshiping on Davis Highway in Pensacola, submitted an  
176 offer of \$755,000. On May 9 the Purchase and Sale Agreement was signed by the Pastor of Grace  
177 Baptist Church, and by the Commission on behalf of the Presbytery. Closing is expected to take  
178 place soon after the 30-day inspection period is concluded.

- 179 7. Contracted with a lawn service to maintain the property to show the property at its best and control  
 180 pests.  
 181 8. Contracted with a new bookkeeper who will provide services on a contract basis until we have closed  
 182 on the property and the corporation is dissolved.

183 Next month, on June 13 and 14, we will be conducting a thorough inventory of assets, including materials  
 184 and equipment that may be of use by other area churches, especially in Marianna and Panama City. Since  
 185 by that time the preschool will have moved its furniture and materials to the new location at 4645 School  
 186 Lane, Pace, FL, we will be able to assess more easily what remains. We are mindful that churches affected  
 187 by Hurricane Michael are rebuilding and in need of hymnals, chairs, musical instruments, office furniture,  
 188 and sanctuary furniture.

189 The Commission will make its next formal report to the Presbytery at the October 2019 stated meeting but  
 190 will communicate before then via the Presbytery office about the availability of materials and furniture.

191 **11:00 GROUP DISCUSSION: BEST PRACTICES**

192 Commissioners and guests gathered in three groups to discuss three questions:

- 193 1. Talk about something your church is doing that other churches might want to try.  
 194 2. Talk about something your church tried to do that didn't work well and why.  
 195 3. Talk about something you would like to try to do and how it might be accomplished and then ask for  
 196 input from others in the room.

197

**Group 1** (*Up to 51 members*)

**Group 2** (*70 to 168 members*)

**Group 3** (*240 to 822 members*)

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Bethel, DeFuniak Springs  
 1<sup>st</sup>, Wewahitchka  
 Laurel Hill  
 1<sup>st</sup>, Port St. Joe  
 Westminster, Pensacola  
 Red Bay  
 1<sup>st</sup>, Milton  
 Gretna  
 Tallahassee Korean Community  
 Woodland  
 St. Andrews, Panama City  
 1<sup>st</sup>, Monticello  
 Trinity United, Tallahassee  
 1<sup>st</sup>, Korean, Fort Walton Beach  
 Navarre  
 1<sup>st</sup>, Chipley  
 1<sup>st</sup>, Havana  
 Pensacola Korean  
 1<sup>st</sup>, Destin

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Gulf Beach, Panama City Beach  
 Freeport  
 Northminster, Pensacola  
 1<sup>st</sup>, Lynn Haven  
 1<sup>st</sup>, Crestview  
 1<sup>st</sup>, Fort Walton Beach  
 1<sup>st</sup>, DeFuniak Springs  
 Fellowship, Tallahassee  
 Grace, Panama City  
 Lafayette, Tallahassee  
 Parkway, Panama City

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1<sup>st</sup>, Marianna  
 Gulf Breeze  
 1<sup>st</sup>, Tallahassee  
 Christ, Tallahassee  
 1<sup>st</sup>, Quincy  
 Trinity, Pensacola  
 1<sup>st</sup>, Pensacola  
 Faith, Tallahassee

198 Group assignments (Honorably retired and member-at-large ministers may choose a group):

199 **Some Findings/Group Sharings**

200 **GROUP 1: EMILY PROCTOR REPORTING: (no notes)**

201 **GROUP 2: LISA MARTIN REPORTING:**

202 The group decided to use the sermon's theme of "Evangelism" as their starting point for best practices and  
203 frustrations. In a "popcorn" fashion, people shared about the following general ideas:

204 1. Church visibility in community is important. One spoke about the need for good signage. One shared that  
205 an inquiry to area businesses showed that the immediate community did not know about the church at all.

206 2. The use of social media is vital, but web sites, Facebook pages, Twitter, etc., need to be constantly  
207 updated and attractive. One shared that their congregation used a large mass mailing to the community, with  
208 only one person responding. Social media seems to be more relevant than paper mailings, but only if it is  
209 current.

210 3. The question was raised about whether it should be our job to invite people to "our" church or work to  
211 introduce them to the Gospel, with disregard for a particular church. This generated some discussion, with no  
212 final consensus.

213 4. Overall, it was determined that getting out into the community is the "best practice" for evangelist  
214 outreach. One spoke about working with a local ministry and speaking directly to people about faith and  
215 church.

216 **GROUP 3: HUGH HAMILTON REPORTING**

217 **What's Working**

- 218 • Quincy: Small Group ministry – based on shared interests: cooking, gardening, movies, music: we  
219 gather for social events and fellowship, but each group is asked to accomplish a mission/service  
220 project together to build rapport and to give back to the community.
- 221 • Tallahassee-First: new Columbarium at the church, in developing interment services we have  
222 discovered the nice new committal service in the new PCUSA *Book of Common Worship*.
- 223 • Tallahassee-First: New Confirmation Camp – one week-long, all-day venture rather than a semester  
224 of short classes. A full immersion camp: Grades 8-11, visit Westminster Oaks to hear life stories of  
225 residents who share their faith journeys with the confirmands; day trip to the beach – at which we talk  
226 about water and Jesus the Living Water, discuss theology, and a real time Walk Through the Bible;  
227 Visited Dogwood Acres and the Presbytery Office; discussions on what it means to be a connectional  
228 church with shared ministries, the need for spiritual retreats.
- 229 • Gulf Breeze – “Dress a Girl” programs in which women of the church made 150+ dresses for girls in  
230 Guatemala; using simple dress patterns supplied. Mission connection made with families in  
231 Guatemala; exchange of photos and life stories.
- 232 • Pensacola – First: Working collaboratively with other downtown churches to address needs of  
233 homeless population: “DART” (similar to “TEAM” in Tallahassee) is a 3-year program, highly  
234 organized.
- 235 • Pensacola – First: Engaged with church consultant program, “Holy Cow,” which took us through a  
236 church wide self-diagnostic, self-evaluation, analysis. Once scores and interpretation returned to the  
237 church, engaged in a strategic planning process to address needs and build on successes.  
238 Presbytery is investigating the “Holy Cow” program as a possible resource presbytery-wide.
- 239 • Pensacola-Trinity: We had become an inch deep and mile wide in ministry focus, losing momentum.  
240 Contracted with Ministry Architects church consulting firm for analysis and restructure, retooling, to  
241 prepare ourselves for the next decade. We have reduced size of our Session, restructured our  
242 teams/sub-teams, aiming toward making it easier for folks to get involved and for us to be more

243 permission-giving, less cumbersome; we developed a strategic plan with four major goals to  
244 accomplish in three years, with built in accountability and annual benchmarks. We have  
245 implemented a new church-wide communications structure, a new website, and new membership  
246 database/reporting/ communicating system. For the first time ever, we created a list of every  
247 volunteer position needed to conduct all our programs and operations and created a one-page job  
248 description for every volunteer position! This enhanced our new volunteer recruitment system that is  
249 to be conducted/renewed every year so that by Rally Day / Fall of the following year we are fully  
250 staffed for the new year of church activities.

- 251 • Tallahassee – Christ: During the interim pastor era people feared starting anything new, but they  
252 united their people by starting a new Worship Arts Program that brought people together interacting  
253 as they created simple visual arts displays in the sanctuary, and added music and drama. As the  
254 Lenten Season progressed the artwork display grew and people did not want to feel left out, so they  
255 joined the collaborative art project.

256 What We Tried to do that didn't work and what we learned:

- 257 • Tallahassee-First: One year, and one year only, we moved from a fiscal year Jan 1-Dec 31 to an  
258 academic year. Did not work, immediately changed back.
- 259 • Tallahassee-First: We tried an evening, all-ages, Vacation Bible School. Did not work as well. We  
260 now replaced with a month-long summer camp, with hired staff, 8AM-5PM, and the results have  
261 been astounding. More involvement, more impact.
- 262 • Another church enhanced their summer VBS by adding an afternoon "Mission Madness" camp for  
263 high school students who worked as staff at morning VBS. The afternoon session engaged them in  
264 service projects all over town with added fellowship and Bible study/reflection component. High  
265 School students and volunteer adult staff have found this much more engaging and rewarding than  
266 just a repetitious morning VBS for children.
- 267 • Pensacola-Trinity: We feel the need to redefine the purpose of Wednesday Night Supper and  
268 programming. Multiple layers, multiple agendas now compete for time, focus, schedule, publicity,  
269 priority. Is Wednesday Night Supper and programming aimed at education, music /choirs,  
270 fellowship, spiritual nurture, recreation, Small Group ministries, or community speakers? Who calls  
271 the shots and captures the calendar?

## 272 What We'd Like to Do/Might Do...but need help from others

273 Group 3: Hugh Hamilton Reporting

- 274 • Let's share across the presbytery:
  - 275 Who's going on mission trips that others may join with you?
  - 276 Who's going to Montreat/summer conferences and may our one or two youth go with  
277 your group?
  - 278 Who's presenting Vacation Bible School and may we attend/share with you?
  - 279 Might we share the materials and resources to use at our VBS, even share the cost?
- 280 • Let's offer joint Officer Training Classes: share resources and presentations, collaborate to repeat our  
281 presentations for other church Sessions/Deacons if not in combined workshops/classes. We realize  
282 that churches hold officer elections at different times of the year, but might we draw on persons to  
283 present multiple times a particular focus/topic we all need to present?
- 284 • How to do small group ministry more intentionally, more effectively.
  - 285 Are we a church OF small groups (i.e. small groups as strategic focus and driving force uniting our  
286 congregation) or a church WITH small groups (i.e., small group ministry is but one more of our  
287 myriad programs)? Do we have resources to recommend and to share with sister churches? Do we  
288 have a clear philosophy of small group ministry that can help other congregations develop a better  
289 ministry?

- 290 • Do we grasp and apply effective strategies to incorporate Millennials into the activities of the church?  
291 How do we attract engage, and retain Millennials, the non-committal persons so prevalent in our  
292 post-modern culture in America?
- 293 • How do we engage, train, retain volunteers in this “New Day” of dual working spouses, short term  
294 commitments, folks who want to serve on passionate projects of short duration without long-term  
295 commitments? In this day of “one and done” commitments, how do we retain volunteers and officers  
296 for the long-haul, for multi-year endeavors?
- 297 • We are learning that Sunday School classes, small group studies, special programs, seasonal  
298 programs work best at our churches if we offer a “Series” of short-term lessons, and not a semester  
299 long “Program.” Our people respond best if we advertise a “Series” of 4, 6, 8 lessons or activities,  
300 and state from the onset that this is a start and stop series that does not obligate you to continue past  
301 the end date. You may then consider other options. How do we engage people in presbytery work  
302 that is more time intensive and of longer duration obligation?

### 303 **REPORTS OF COMMITTEES REQUIRING ACTION:**

#### 304 **REPORT OF THE COMMITTEE ON MINISTRY (COM): Mark Broadhead**

##### 305 **For information: The COM**

- 306 1. Sustained the examination of Geoff Huddleston for readiness to serve as a Commissioned Lay Pastor.
- 307 2. Approved applications for PDA funding for damages incurred from Hurricane Michael.  
308 Wewahitchka–First, Marianna–First, Parkway, Gulf Beach, St. Andrews, Lynn Haven–First.
- 309 3. Entered into record the Minutes of the Commission to Install Rev. Luis Ocasio as pastor at Havana–  
310 First
- 311 4. Entered into record the Minutes of the Examination Commission for Stephen Guttridge – Candidate  
312 for Stated Supply at Grace. (Accepted a different call.)
- 313 5. Received the Triannual Report from CLP Larry Plank.
- 314 6. Approved the changes to Terms of Call for Ministers of Word and Sacrament: Brant Copeland, Mark  
315 Broadhead, CK Moore, Chris Erde, Lisa Martin, Trinity Whitley, Brad Clayton, John Wamsley,  
316 Sharon Schuler, Robert Quiring, and John Kubar.
- 317 7. Approved changes to Annual Compensation for Christian Educators: Christy Williams, Shannon  
318 Guse, Mary Steen, Lisa Wilder.
- 319 8. Approved the Temporary Supply Covenant between Rev. Theodore Houston and Tallahassee–Trinity  
320 United.
- 321 9. Approved the Contract between Rev. Michael Askew and Gulf Beach.
- 322 10. Approved the formation of a Listening Team for St. Andrews in the aftermath of Hurricane Michael.  
323 Don Mowat and Joanne Kublik volunteered to be a part of this team for St. Andrews.
- 324 11. PDA approved \$150,000 to aid our 6 churches damaged by Hurricane Michael.
- 325 12. A Task Force for Structuring Terms of Call has been established. The team is Dan Mitchell, Brant  
326 Copeland, and Kenneth Kelley.
- 327 13. The next CLP Training event will take place on May 11, 2019, at Dogwood Acres. The topic will be  
328 *Elder Training* led by Brant Copeland. Individuals who have served as pulpit supply but are not  
329 trained or are in training as a CLP have been invited to attend.
- 330 14. The presbytery is strongly considering a contractual relationship with Holy Cow Consulting.  
331 MissionInsite is already under contract with the Presbytery. An informational session on the use and  
332 benefits of these two tools was held on April 27. These two consulting firms are to help  
333 congregations with pastoral transitions and congregation revitalization
- 334 15. Over 70 participants attended Disciplefest.
- 335 16. Sustained the examination and approved the terms of call for Rev. Charles (Chuck) Taber, candidate  
336 for pastor of DeFuniak Springs–First. Pending a congregational vote, background check, and his  
337 release from New Castle Presbytery, he will be received as a minister member of presbytery and  
338 installed as their pastor.



- 339 17. Enter into record approval of the Request for and Minutes of the Installation Commission for Rev.  
340 William Lamont, Pastor of Gulf Breeze Presbyterian Church.  
341 18. Dismissed Rev. John Erthein (Euchee Valley) to Tampa Bay Presbytery effective May 17, 2019.  
342 19. Received the triannual report of CLP Joanne Kublik, DeFuniak–First.  
343 20. Received the Annual Session Review of CLP Joanne Kublik, DeFuniak–First.  
344 21. Under the new committee structure of Presbytery, the Committee on Ministry now has three teams  
345 under its umbrella:  
346 A. Pastor Transition Team – Rev. Joan Wooten, chair  
347 B. Relational Ministry Team: Elder Don Mowat, Chair  
348 C. Team for Temporary Pastoral Leadership: Elder John Schuler, Chair

349 Stated Clerk Jeannie Dixon and members of the Relational Ministry Team are seeking volunteers to  
350 read Session minutes from the past 3 years. This will take place on Saturday, June 8 at 9:00 am at the  
351 Presbytery Office to read Session Minutes. Please let Jeannie know of your interest and availability.

352 **Items for Action: The Presbytery**

- 353 1. Welcomed the Rev. William (Bill) Lamont, newly installed pastor at Gulf Breeze.  
354 2. Approved Geoffrey Huddleston as ready to serve as a Commissioned Lay Pastor.  
355 3. Approved the COM Handbook.  
356 4. Appointed an administrative commission to engage in conversation with the Pensacola–Westminster  
357 Session, and to be granted the authority to assume original jurisdiction. Members of the AC are:  
358 Robert Quiring, Jo Kublik, CK Moore, John Schuler, and Larry Plank.  
359

360 **REPORT OF THE COMMITTEE ON PREPARATION FOR MINISTRY: Emily Proctor**

361 **For action:** By motion, second, discussion and vote, the following revisions were approved to the outline  
362 of duties for the CPM in the Manual of Operations for the presbytery (revisions are in italics):

363 Responsibilities:

- 364 1. Provide effective means of testing and validating the calls of those seeking to become a minister or  
365 CLP.  
366 2. Provide potential ministers and *potential* CLPs with nurture, guidance, and oversight.  
367 3. Bring to active candidacy those with appropriate abilities and gifts.  
368 4. To review and act on all applications that are a part of the CPM or CLP processes and to add or  
369 remove applicants from the presbytery’s roll of CLPs, inquirers, and candidates *and the Online*  
370 *Inquirer & Candidate Management System through the Mid Council Ministries of the Office of the*  
371 *General Assembly*, with the CPM making a full report to presbytery concerning these actions.  
372 5. To approve or disapprove, in consultation with an applicant, inquirer, or candidate, seminaries not  
373 related to the Presbyterian Church (U.S.A.) but accredited by the Association of Theological Schools,  
374 that are appropriate for that individual’s academic and professional preparation as a minister.  
375 6. To approve or disapprove all CPE and/or supervised ministry placements and receive any and all  
376 reports, evaluations, etc., associated with these activities.  
377 7. To approve or disapprove any and all requests to take an ordination exam or exams by other  
378 accommodations.  
379 8. Oversee and administer presbytery funds related to Inquirers and Candidates.  
380 9. *To recruit, enroll, and support those Ministers of Word and Sacrament and Ruling Elders to be*  
381 *Ordination Exam Readers, in accordance with the requests and policies of The Presbyteries’*  
382 *Cooperative Committee on Examinations for Candidates (PCC) and the Assistant Stated Clerk for*  
383 *Preparation for Ministry in the Office of the General Assembly.*

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386

**REPORT OF THE COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA): Jean Norman**

1. The Presbytery approved the 2019 Final Budget, with the good news that with increased pledges and gifts the budget is fully funded.

RECEIPTS:

Shared Support	336,240
Lease Income	1,000
Other Income (includes rent, Chipley office)	20,000
Building Our Presbytery	67,102
Interest Income	2,000
TOTAL RECEIPTS	426,342

DISBURSEMENTS:

MISSIONS:

GA Unified	7,000
Synod Unified	6,000
TOTAL MISSIONS	13,000

PER CAPITA:

Per Capita - General Assembly	48,760
Per Capita – Synod	8,172
TOTAL PER CAPITA	56,932

COMMITTEE ON CONGREGATIONAL REVITALIZATION  
(CCR):

Committee Expense	100
Outside Consultants for Churches	1,000
TOTAL CCR:	1,100

COMMITTEE ON DOGWOOD ACRES (CDA):

Mission Support	90,000
TOTAL CDA:	90,000

COMMITTEE ON EDUCATIONAL RESOURCES  
(CER):

Committee Expense	100
Campus Ministry (Ukirk Tallahassee)	14,000
Leadership Development	700
Youth Triennium	1,000
Evangelism/Spiritual Formation	1,000
TOTAL CER:	16,800

COMMITTEE ON MISSION AND OUTREACH  
(CMO):

Committee Expense	100
Mission Development	1,000
Disaster Relief	1,000
FLAPDAN Membership Dues	1,250
Contingency Mission Fund	2,000
TOTAL CMO:	5,350

COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT  
(CNCD):

Committee Expense	100
TOTAL CNCD:	100

COMMITTEE ON NOMINATIONS (CN):

Committee Expense	100
TOTAL CN:	100

COMMITTEE ON MINISTRY (COM):

Committee Expense	1000
Counseling Fund	500
Visitation of Churches	150
Liaison/Pastor Search Committee	100
TOTAL COM	1,750

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA):

Committee Expense	400
<i>Property</i>	
Equipment Fund	400
Equipment Service	500
Postage	800
Postage Machine Rental	300
Office Telephone	2,000
Property Maintenance	3,000
Supplies & Expenses	3,000
Copier Lease	5,000
Rent To DWA	9,000
Insurance & Bonding	12,000
<i>Funds</i>	
Stewardship Education	1,000

Presbytery Contingency Expenses	200
Newsletter	100
Manual/Directories	400
Accounting Contractual Services	12,000
Financial Records Review	5,000
<i>Staff</i>	
General Presbyter Salary	70,000
GP Travel & Business Expense	15,500
GP BOP	21,583
GP SECA	5,279
Administrator's Salary	32,538
Administrator's Annuity	760
Administrator's Medical Insurance	9,000
Administrator's Payroll Taxes	2,800
Administrator's Travel	4,600
Administrator's Continuing Ed	1,000
Treasurer Salary	3,300
Stated Clerk Salary	12,650
Stated Clerk Travel	2,000
Recording Clerk	1,400
Workers Compensation Insurance	400
Memorials/Flowers	100
TOTAL CPA:	238,010

COMMITTEE ON PREPARATION FOR MINISTRY (CPM):

Committee Expense	200
Annual Consultation with Candidates	100
Candidates' Aid	300
Conferences/Continuing Ed	100
TOTAL CPM:	700

COMMITTEE ON REPRESENTATION (CR):

Committee Expense	100
TOTAL CR	100

COORDINATING AND PLANNING COMMISSION (CPC):

Committee Expense	500
Presbytery Meeting Expense	1,000
Moderator Training	800
TOTAL CPC:	2,300

PERMANENT JUDICIAL COMMISSION (PJC):

Committee Expense 100  
TOTAL PJC: 100

TOTAL PRESBYTERY EXPENSES: 426,342

387 **REPORT OF THE COMMITTEE ON NOMINATIONS (CN):**

388 **For action:** The following nominations were approved:

389 Committee on Ministry

390 Don Mowat, Elder, 1<sup>st</sup> Presbyterian, Lynn Haven, Class of 2021 – Vice Chair

391

392 Committee on Mission and Outreach

393 Ken Overholt, Elder, Northminster Presbyterian, Pensacola – Class of 2020

394 Charlie Gilroy, Elder, Trinity Presbyterian, Pensacola – Class of 2020

395 Beck Rose, Elder, Freeport Presbyterian, Freeport – Class of 2021

396 Committee on New Congregational Development

397 Rev. Steve Rhodes, Honorably Retired, Pensacola – Class of 2020

398 Rev. Jim Rollins, Honorably Retired, Fort Walton Beach – Class of 2021

399 Shelia Clark, Elder, Gulf Beach Presbyterian Church, Panama City Beach – Class of 2021

400 Committee on Educational Resources

401 Rev. Brian Yount, Minister, Trinity Presbyterian, Pensacola – Class of 2021

402 Hilda Jackson, Elder, 1<sup>st</sup> Presbyterian, DeFuniak Springs – Class of 2021

403 Committee on Congregational Revitalization

404 Ron Prottzman, Elder, Gulf Beach Presbyterian, Panama City Beach –

405 Unexpired term, Class of 2019

406 **For information:** Committee Vacancies:

407 Committee on Presbytery Administration (Unexpired Term 2019)

408 Committee on Dogwood Acres 4 vacancies

409 Committee on Mission and Outreach 2 vacancies

Committee

410 on Educational Resources 3 vacancies

411 Committee on New Congregational Development 3 vacancies

412 Committee on Congregational Revitalization 1 vacancy

413 Committee on Ministry 2 vacancies

414 Committee on Representation 2 vacancies

415 Committee on Nominations 2 vacancies

416 Also, the Committee on Nominations is accepting applications for General Assembly and YAAD  
417 Delegates. Please send your request for an application form or completed application for  
418 consideration to [mwillis@presbyteryofflorida.com](mailto:mwillis@presbyteryofflorida.com).

419 **COMMITTEE REPORTS FOR INFORMATION**

420 **REPORT OF THE COMMITTEE ON DOGWOOD ACRES (DWA): Linda Lovins**

421 **Work undertaken by CDWA and DWA staff**

422 a) Continuing to seek:

423 4 additional members from across the Presbytery, including:

424 1 pastor member

425 2 members from the western region

426 1 member from the central region

427 b) outreach to every church in Presbytery to establish connections (Ambassadors) for sharing DWA news  
428 with congregations – East region is completed; remaining regions coming soon

429 c) Current Teams within CDWA are:

430 Administration Team – just completed Director’s annual evaluation; website updates ongoing; evaluating  
431 potential new staffing configurations; new Cook has joined the staff

432 Property and Volunteers Team – have completed all building repairs in main camp, DEBRIS IS GONE (!)  
433 from all roadsides; volunteer contributions have been considerable (see info below); hosted Volunteer Work  
434 Day (35 vols, 204 hours); hosted Youth Work Day (30 vols, 122 hours); *Volunteer projects are currently*  
435 *available*; relief effort groups are requesting more RV sites at DWA

436 Retreat and Conference Team – looking into supporting Presbytery’s interest in such retreats as Cursillo,  
437 women’s, and men’s retreats; preparing to work with Committee on Educational Resources events at DWA;  
438 growing programs and marketing skills

Youth Team – all things Summer Camp are the current focus:

439 ***Urgent need for counselors*** – male and female (go to: [http://www.dogwoodacres.org/summer-](http://www.dogwoodacres.org/summer-camp/summer-employment/)  
440 [camp/summer-employment/](http://www.dogwoodacres.org/summer-camp/summer-employment/))

441 Camper Registration is OPEN! Have added 2 exciting new programs: Adventure and Mission (go to:  
442 <http://www.dogwoodacres.org/summer-camp/>)

443 **Important information** –

444 a) Dogwood Acres reopened for business in late February – Ben Powell and James Vance worked long hours  
445 and, with maintenance staff Robert Commerford, have completed herculean amounts of work; PDA,  
446 FLAPDAN, and volunteer groups continue to use DWA as home base until Summer Camp

447 b) Volunteers and Hours since Hurricane Michael / tornado – 362 volunteers have clocked 2,018 hours;  
448 volunteer groups have come from as far away as Oklahoma and Illinois, and from a variety of denominations  
449 and organizations – Thank you, Disciples of Christ!

450 **REPORT OF THE COMMITTEE ON EDUCATIONAL RESOURCES (CER): John Kupar**

451 The CER responsibilities include:

- 452 1. Develop, train, and oversee teams which specialize in resources and training congregations for  
453 various ministry needs, e.g., Stewardship, Evangelism, etc.
- 454 2. Develop and administer regional and presbytery-wide conferencing related to congregational  
455 ministries.
- 456 3. Plan and conduct or coordinate with another committee to conduct an educational time at each  
457 presbytery meeting.
- 458 4. Serve as a conduit to congregations for educational information and resources for the denomination.
- 459 5. Oversee and administer Education-related funds of the presbytery.

460 For Information:

- 461 1. The CER reviewed the feedback from Disciplefest which occurred March 23, 2018 at Dogwood  
462 Acres. The CER will take over planning Disciplefest for 2020. Date is set for March 28, 2020  
463 (subject to change pending calendar review) at Dogwood Acres.
- 464 2. In each issue of the *Panhandle Presbyterian* look for one book/curriculum review. These reviews will  
465 hope to spread resources for members of the presbytery through an already established avenue.
- 466 3. The CER is actively seeking more members. If you are interested in helping with any of the  
467 responsibilities listed above, please contact CER chair, Rev. John Kupar at [john@fpcpensacola.com](mailto:john@fpcpensacola.com),  
468 or Leslie Yandle, chair of the Committee on Nominations, at [leslie.yandle@gmail.com](mailto:leslie.yandle@gmail.com).

469

470 **REPORT OF THE COMMITTEE ON REPRESENTATION (CR): Michael Askew**  
471 The Committee on Representation has met with the Committee on Nominations to review their  
472 recommendations and concurs with them.

473 **REPORT FROM THE PRESBYTERIAN WOMEN OF THE PRESBYTERY: Sherl Morden**  
474 The 113<sup>th</sup> Annual Spring Gathering was held at Trinity Presbyterian Church in Pensacola, Fl. on March 15<sup>th</sup>,  
475 2019. Highlights of the gathering:  
476 The ladies and men of First Presbyterian provided a delicious dinner and a comfortable meeting place for the  
477 Coordinating Team on Friday evening. We thank all who assisted Helen Correll with the dinner and meeting  
478 place.  
479 Worship key-note speaker, Erin Buckner Rosica, MDiv candidate for Ministry in the PC (USA) Church,  
480 brought an inspirational message titled “The Ripple Effect” based on John 4: 1- 26. The scripture was read  
481 by Barbara Overholt.  
482 An offering of \$1000 was received and was divided evenly between three Scholarship Fund nominees and  
483 aid to help Parkway Presbyterian Church which was devastated by Hurricane Michael.  
484 A comprehensive history report of local PW was shared and the names of women who entered the Church  
485 Triumphant in 2018 was read. Flowers presented in memory of each woman were combined into an  
486 arrangement of flowers in tribute to our departed sisters.  
487 Sandra Winslett, PWM Synod of South Atlantic showed videos on the History of Presbyterian Women,  
488 displayed Mission Haven and Synod information, and promoted the 11<sup>th</sup> PW Synod Gathering. October 25-  
489 27, 2019 , at Epworth by the Sea, St. Simons ,Ga.  
490 New and returning officers for Florida Presbytery PW Coordinating Team were installed and charged by  
491 Sandra Winslett, MPW SOSA, to use their special God given talents to serve God through Presbyterian  
492 Women. Sherl Morden, Moderator presented each person with a labyrinth charm as a reminder to seek the  
493 power and presence of God, openness and receptivity, listen to the still, small voice within and pay attention  
494 to its deep wisdom.  
495 Rev. Dr. Roy Martin, Presbyter of Florida Presbytery brought greetings from the Presbytery and an  
496 inspirational message, “Good Things are Happening.” Rev. Dr. Roy Martin is a proud Honorary Life  
497 Member of Presbyterian Women. He had only been in the Presbytery a little over a year when the category 5  
498 hurricane Michael hit our area. He has steady been on the move and providing a presence to the hard-hit  
499 congregations, providing hope, prayers, and most of all support where needed. We are thankful to Rev.  
500 Martin for spending his day with us.  
501 We approved four nominees to the Synod of South Atlantic Coordinating Team. Presbyterian Women in  
502 attendance experienced a full day of business,” honors and recognitions, worship, fellowship, dining, stories,  
503 prayers of thanksgiving and songs of praise.  
504 A special “thank you” to all the ladies of First, Pensacola and Trinity, gracious and loving hostesses. Thank  
505 you for a wonderful day of fellowship and good food!  
506 **Mission Opportunities-** At the Synod of South Atlantic PW Gathering, Epworth By The Sea- St. Simons  
507 Island, Georgia on October 25-27, 2019, **each Presbytery is asked to provide particular articles for PDA.**  
508 **Florida Presbytery is asked to bring 100 band aids or other adhesive bandage strips in packets of 10.**  
509 **Your entire church can participate.** If no one from your church is going to Epworth Sherl Odom will take  
510 your items to Epworth.  
511 Next PW Gathering - Saturday, March 21, 2020 at Lynn Haven (FL) Presbyterian Church Any questions?  
512 Email me at [artsherl@aol.com](mailto:artsherl@aol.com)

513 **ADJOURNMENT AND CLOSING PRAYER**

514 The meeting was adjourned with prayer at 2:30PM CDT by the Moderator Sharon Schuler.

515 **NEXT MEETING:** October 29, 2019 Fellowship Presbyterian Church, Tallahassee

516 Minutes respectfully submitted,

517 Hugh Hamilton,  
518 Recording Clerk.

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521

Sharon Schuler, Moderator  
Jeannie Dixon, Stated Clerk  
Hugh Hamilton, Recording Clerk