

*Reports to the*  
**Presbytery of Florida**  
**Winter Stated Meeting**  
**Tuesday, February 23, 2021**  
**9 a.m. CST / 10 a.m. EST**  
**Via Zoom**



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## DOCKET OF THE PRESBYTERY OF FLORIDA

February 23, 2021 – 9:00 a.m. CST/10:00 a.m. EST Zoom Meeting

*That which will support the ministries of our churches*

*(Please note: Times listed are Central Standard)*

8:45 Zoom meeting open to join

9:00 ..... Winter Meeting Convenes

- Declaration of a Quorum ..... Jeannie Dixon
- Adoption of docket ..... Jeannie Dixon
- Introductions ..... Roseanna Phillips

First-time ruling elders, teaching elders, corresponding members, and visitors

### WORSHIP

9:15 Morning Worship  
including sermon by candidate Erin Rosica

### MINISTRY REPORTS

#### *Partner Reports*

10:00 Report from Board of Pensions – Clark Simmons  
10:05 Report from Synod of South Atlantic – Joyce Lieberman  
10:10 Report from UKirk Tallahassee – Matt Frease

#### *Administrative Commission reports*

10:15 First Presbyterian Church of Port St. Joe ([pp. 20 – 21](#))  
10:30 Westminster Presbyterian Church, Pensacola ([pp. 22 – 26](#))

#### *Staff Reports*

10:45 Report from Stated Clerk - Jeannie Dixon ([pp. 27 – 30](#))  
10:50 Report from General Presbyter – Roy Martin, Jr.  
10:55 Report from Dogwood Acres Director – Ben Powell ([p. 31](#))  
11:00 Report from Treasurer/Accountant – Denise Vandiver ([Attachment #1](#))

#### *Committee and Commission reports*

11:05 Coordinating and Planning Commission (CPC) report ([pp. 32 – 33](#))

11:20 *Committee reports for Action*

- Committee on Congregational Revitalization (CCR) ([pp. 33 – 34 + Attachment # 2](#))
- Committee on Mission and Outreach (CMO) ([pp. 35– 41](#))
- Committee on Ministry (COM) ([pp. 42 – 43](#))
- Committee on Dogwood Acres (CDWA) ([p. 44](#))
- Committee on Nominations (CN) ([p. 45](#))
- Committee on Preparation for Ministry (CPM) ([p. 46 + Attachment # 3](#))
- Committee on Presbytery Administration (CPA) ([pp. 46 – 47 + Supplemental](#))

#### *Committee reports for Information*

- Committee on Educational Resources (CER) ([p. 48](#))
- Committee on New Congregational Development (CNCD) ([p. 49](#))
- Committee on Representation (CR)

12:45 Installation of New Moderator  
Adjournment and Closing Prayer (anticipated around 1:15 CST)

### Upcoming Meetings:

May 18, August 3 (Location to be determined, if in person), November 6 (1<sup>st</sup>, Lynn Haven, if in person)  
all at 9:00 Central/10 Eastern

**Minutes of Fall Stated Presbytery Meeting via ZOOM Videoconference  
Tuesday, October 27, 2020, 9AM CST/ 10AM EST**

The Presbytery of Florida, Inc., of the Synod of South Atlantic of the Presbyterian Church (U.S.A.) met electronically online via ZOOM videoconference for a Stated Meeting on Tuesday, October 27, 2020.

The following 41 ministers and 28 elders were enrolled as commissioners:

**Ministers/CLPs:**

Michael Askew, Mark Broadhead, Tae Ho Cheong, Brad Clayton, Brant Copeland, Ric Connor, Brant Copeland, Chris Erde, Margaret Fox, Matt Frease, Steven Graves, Hugh Hamilton, H. Eugene Harris, Alan House, Harvey Jenkins, Ken Kelley, John Kubar, Katherine Kubar, Bill Lamont, Lisa Martin, Roy Martin (General Presbyter), A. J. Mealor, Luis Ocasio, Taylor Phillips, Linda Pitts, Larry Plank, Emily Proctor, Robert Quiring, Greta Reed, Steve Rhodes, Sharon Schuler, Eric Spoon, Sheldon Steen, Rob Sugg, Charles “Chuck” Taber, Mary Vance, John Wamsley, Trinity Whitley, Carole Wood, Joan Wooten, Brian Yount.

**Ruling Elder Commissioners:**

**Chibley, First – excused**  
**Crestview, First – Tim Crawford;**  
**Defuniak Springs, Euchee Valley – Tommy Yates;**  
**Defuniak Springs, First –**  
**Destin, First – Excused;**  
**Fort Walton Beach, First – Susan Cook;**  
**Freeport, Freeport – excused**  
**Gretna-Gretna – Gale Thompson**  
**Gulf Breeze, Gulf Breeze – Rebecca Chapman**  
**Havana, First – Eric Newhall;**  
**Laurel Hill, Laurel Hill – Tracy Curenton;**  
**Lynn Haven, First – Rich Kangas;**  
**Marianna, First – Leslie Kelley;**  
**Milton, First – Jean Mourey;**  
**Navarre, Navarre –**  
**Panama City, Grace – Laurie Combs;**  
**Panama City, Gulf Beach – Sarah Waby;**  
**Panama City, Parkway –**  
**Panama City, St. Andrews – \_\_\_\_\_**  
**Pensacola, First – Lynsey Listau, Sharon Barnett;**  
**Pensacola, Korean – \_\_\_\_\_**  
**Pensacola, Northminster – Steven Boomer;**  
**Pensacola, Trinity – Ann Copenhaver;**  
**Pensacola-Westminster – \_\_\_\_\_**  
**Red Bay, Red Bay – Walter Ray;**  
**Port St Joe, First – \_\_\_\_\_**  
**Quincy, First – Bennett Chesser, Alice Malone;**  
**Tallahassee, Christ – Ann Hodges,**  
**Tallahassee, Faith – Roy Youngblood, Linda Shelley;**  
**Tallahassee, Fellowship – Jeannie Dixon;**  
**Tallahassee, First – John Guthrie;**  
**Tallahassee, Lafayette – Joseph Faragasso;**  
**Tallahassee, Trinity United – Vivian Bush;**  
**Wewahitchka, First: Mary Gibson**

49 **Woodland, Woodland:** \_\_\_\_\_

50 **Christian Educators/Youth Directors:** Christy Williams – First-Tallahassee,

51 **Presbytery Staff Members:** Melissa Willis – Administrator; Ben Powell – Dogwood Acres Director;  
52 Denise Vandiver – Treasurer

53 **Officers/Team Chairs:** Jeannie Dixon – Stated Clerk; Roseanna Phillips – 2020-21 Moderator; Jean  
54 Norman – Committee on Presbytery Administration Vice Chair; Ken Densmore – Dogwood Acres  
55 Ministry; Leslie Yandle -Committee on Nominations; Kelly Slorahn – Presbyterian Women.

56 **Visitors:** Bonnie Thompson – Thornwell; Joyce Lieberman – Synod of South Atlantic; Keenan  
57 Rodgers – Board of Pensions; Sharryn Smith – Port St. Joe; Erin Rosica – Tallahassee, First; Linda  
58 Lovins – Tallahassee, Christ; Sandra Winslett – Synod of South Atlantic PW Moderator; Ryan Obray –  
59 Pensacola, Trinity; Joanne Kublik – Crestview, First; Robert Hay – Presbyterian Foundation.

60 **Visiting Teaching Elders:**

61 **ABSENCES**

62 **Excused Ministers/CLPs:**

63 **Unexcused Ministers/CLPs:**

64 **Excused Churches:**

65 Blountstown, Blountstown; Destin-First;

66 **Unexcused Churches:**

67 Fort Walton Beach, Korean; Monticello, First

68 **OPENING PRAYER, QUORUM, DOCKET**

69 The meeting was called to order at 9:14 AM CT by moderator Roseanna Phillips, with 82 participants  
70 logged in to begin the meeting, a quorum (ten Ministers of Word and Sacrament and ten elders,  
71 representing at least ten member congregations) was present. Moderator Phillips opened the meeting  
72 with prayer. Stated Clerk Jeannie Dixon instructed the participants in the operations of Zoom and how  
73 we would conduct the meeting online. The docket was presented by Stated Clerk Jeannie Dixon and  
74 was approved by electronic vote.

75 **INTRODUCTIONS:** First-time ruling elders, teaching elders, corresponding members, and visitors  
76 were introduced.

77 **MORNING WORSHIP** was coordinated and led by the Rev. Matt Frease, Campus Minster, UKirk  
78 Tallahassee, whose sermon “Good Adventure to You,” was based on Matthew 5:1-12. Using the  
79 Spanish translation of the Latin phrase “Blessed are those” as “Good adventure to those who...,” Rev.  
80 Frease challenged us to make space for others in our lives, to advocate for the needy and ostracized, to  
81 be adventurous and courageous to respond to Jesus’ call to serve, to pursue peace, unity, and justice.

82 Thanks to FSU UKirk Students Florence Schreiner and Nelson Cummiskey, and Peri Flannagan, who  
83 assisted in leading worship, and Beza Alford, who led us in worship music. The service included a  
84 Recognition of Honorable Retirement for the Reverend Mr. Brant Copeland, who retired from the  
85 pastorate to First Presbyterian Church – Tallahassee. Following a presentation of a Resolution of  
86 Thanks for the Service of Brant Copland prepared and presented by the Rev Dr. Roy Martin, the  
87 presbytery expressed love and appreciation for Brant Copeland’s valiant leadership and service to our  
88 beloved presbytery and wished him well in his new ventures.

89 Well done, good and faithful servant of the Lord!

90 **A RESOLUTION OF THANKSGIVING**  
91 **FOR THE MINISTRY OF THE REV. BRANT SHIVE COPELAND**

92 **Whereas:** The Reverend Brant Shive Copeland has requested and received the status of Honorably  
93 Retired from the Presbytery of Florida on behalf of the Presbyterian Church (USA), and

94 **Whereas:** in so doing, The Reverend Copeland will conclude his pastoral service to First Presbyterian  
95 Church, Tallahassee, Florida on November 1, 2020, and

96 **Whereas:** The Reverend Copeland served the congregation of First Presbyterian Church, Tallahassee,  
97 Florida with deep pastoral sensitivity, theological integrity, prophetic insight, and a moral compass true  
98 to the call of Christ to feed the hungry, clothe the naked, visit the imprisoned, and welcome the  
99 sojourner within your midst, and

100 **Whereas:** The Reverend Copeland has contributed his considerable wisdom and experience to the  
101 benefit of the Presbytery of Florida through service on committees and task forces of the presbytery as  
102 well as his clear voice on the floor of presbytery, and

103 **Whereas:** The Reverend Copeland has more than honored our Scottish Presbyterian heritage by  
104 enrolling as a Divinity student at St. Andrews in Scotland, marrying his wife Alexandra, a native of  
105 Scotland, occasionally wearing a Scottish kilt, and, every now and then, attempting a Scottish burr with  
106 minimal success, and

107 **Whereas:** The Reverend Copeland demonstrated remarkable good sense in attending Union  
108 Presbyterian Seminary and the Presbyterian School of Christian Education and beginning his pastoral  
109 service at Altavista Presbyterian Church located in God's gift to the world known as the  
110 Commonwealth of Virginia, and

111 **Whereas:** The Reverend Copeland is much loved and appreciated by his colleagues in ministry both  
112 within and beyond the Presbyterian Church (USA),

113 **Therefore Be It Resolved:** That The Presbytery of Florida does herewith give thanksgiving to God for  
114 the ministry and friendship of The Reverend Brant Shive Copeland and extends its warmest and  
115 heartfelt congratulations upon the completion of his faithful service to First Presbyterian Church,  
116 Tallahassee, Florida and looks forward with joy to his continued service in and for the Presbytery of  
117 Florida.

118 **Be It Further Resolved:** That this Resolution of Thanksgiving be spread upon the minutes of this  
119 presbytery meeting dated 27 October 2020.

120 **APPOINTMENTS:** none

121 **MINISTRY REPORTS: Reports from the Larger Church**

122 **Reports from 224<sup>th</sup> General Assembly Commissioners and YAAD.** Written reports were shared in  
123 the presbytery meeting handbook from Brad Clayton, Minister/Teaching Elder Commissioner,  
124 Tallahassee-Faith Presbyterian Church; Ruling Elder Commissioner Joanne Kublik, Crestview-First  
125 Presbyterian Church; and Young Adult Advisory Delegate (YAAD) Ryan Obray, Pensacola-Trinity  
126 Presbyterian Church. Each commissioner also shared an oral report to the presbytery. Good news and  
127 positive insights were shared, as well as the frustrations of participating online with 700 other  
128 commissioners and participants. It was hard to develop online a sense of belonging and to feel that you  
129 were part of the decision making.

130 Though much was accomplished by the GA, many matters were deferred to the next GA when, it is  
131 hoped, commissioners will gather in-person.

132 **PARTNER REPORTS:**

133 **THORNWELL- Bonnie Thompson**

134 Thornwell celebrated its 145<sup>th</sup> Birthday in 2020, and Bonnie Thompson shared how Thornwell has  
135 adapted to continue their ministries to children and families under COVID-19 pandemic conditions;  
136 much work being done online and by remote virtual connections. More than a physical orphanage in

137 Clinton, SC, Thornwell now serves on campus, online, and across the region of our Synod, providing  
138 services to over 3000 families annually. From foster care services and support to children and family  
139 services, academic services to children, youth, and their families, and nutrition and health services,  
140 Thornwell is partnering with local churches to provide family support services. In October 2020 over  
141 1000 participants shared in the virtual online Foster Care conferences. Thornwell's community-based  
142 programs (like that in Quincy, FL) increased to more locations in 2020 with more participants than ever  
143 in both local and virtual services. Ms. Thompson thanked our presbytery and congregations for our  
144 support to Thornwell.

145 **PRESBYTERIAN FOUNDATION - Robert Hay**

146 Sharing an online PowerPoint presentation, Robert Hay described the Stewardship and Investment  
147 financial services and support to individuals and congregations. Mr. Hay highlighted the new  
148 Stewardship Navigator program of online resources and helps in creating narrative budgets. The Church  
149 Financial Leadership Academy offers TED-Talk style videos on multiple aspects of church finances. To  
150 register to view the free videos on the Presbyterian Foundation website go to <https://churchfia.com/>  
151 And enter registration code: PCUSA.

152 The presbyterian Foundation also offers Investment Services and strategies, under categories:  
153 Endowment Funds, New Covenant Mutual Funds, Advisory Relationship/Assistance to church financial  
154 teams. For details go to [www.presbyterinafoundation.org](http://www.presbyterinafoundation.org)

155 **UKIRK TALLAHASSEE- Matt Frease**

156 The new campus minister as of August 2020 and onsite for three weeks, Matt Frease shared the  
157 challenges of campus ministry, a relational ministry, under pandemic conditions and social isolation.  
158 There are no residents in the UKirk facility. The Calvin Coffee House closed in the spring, and has  
159 reopened recently serving limited numbers, for limited hours, in outside seating, Monday -Friday, 8am-  
160 3pm. UKirk invites people in the area to stop and purchase coffee at Calvin Coffee House in financial  
161 support of UKirk. The facilities need updates and upgrades; the UKirk Team is exploring options.

162 **BOARD OF PENSIONS – Keenan Rodgers**

163 The annual BOP open enrollment for benefits in 2021 is underway – deadline is November 13. The  
164 BOP now offers new benefits, so carefully examine the information before you renew your coverage  
165 options. The November 13 deadline also applies to completing CALL TO HEALTH requirements to  
166 earn your 1000 points to lower your health insurance deductible. The BOP earned 3.2% return on  
167 investments as of August 31, 2020, and with the success has waived December dues for retired pastors'  
168 Social Security supplement programs and offered small churches the option of waived/deferred dues  
169 payments. Under pandemic conditions, the BOP covers 100% of medically recommended COVID-19  
170 tests and CIGNA covers up to six sessions of counseling for anyone in the household of BOP members  
171 experiencing stress anxiety from pandemic pressures.

172 **EDUCATION: Committee on Educational Resources (CER): John Kubar**

173 RACISM: The CER lead a one-hour break out session to discuss the statement from the *I Stand With*  
174 *You* Task Force of the presbytery regarding racism in our society. Conversations about personal  
175 experiences with racism and cultural racism prompted us to consider how we may overcome racism and  
176 make changes in our culture, our churches, and our lives. Follow up reports in the presbytery E-  
177 newsletter will share responses and recommendations as well as additional resources for  
178 congregational conversations and explorations.

179 **STAFF REPORTS:**

180 **REPORT OF STATED CLERK: Jeannie Dixon**

- 181 1. PRESBYTERY MINUTES: Synod will read our 2019 Presbytery minutes on November 16.  
182 2. PRESBYTERY MEETING HOSTS FOR 2021 are needed. It is not yet clear which meetings (if any)  
183 will be conducted on Zoom. It is helpful to have physical hosts arranged.

184 Tuesday, Feb. 23, 2021  
185 Saturday, May 22, 2021  
186 Tuesday, August 3, 2021  
187 Saturday, November 6, 2021

188 It has been suggested that the two Saturday meetings (May 22 and November 6) be held in the Central  
189 District to make a shorter commute for everyone. We would then have the Tuesday meetings in the East  
190 and West districts. Discussion followed regarding the desirability of Saturday presbytery meetings and  
191 the low turn outs for such meetings. The concerns will be considered by the CPC in further scheduling  
192 planning and decision making.

193 3. CHURCH STATISTICS: The church statistics program opens on Friday, December 4, 2020. All  
194 statistics must be completed by Thursday, Feb. 18. The statistics are to be approved by the session so  
195 plan accordingly. There are no changes to the form from last year which should help in gathering the  
196 information. The Stated Clerk will contact clerks of Sessions in January and, if needed, will ask the  
197 COM liaisons to assist in gathering the information and to assist in entering the reports online before  
198 the end of January 2021. In response to questions about reporting worship attendance while churches  
199 were closed down during the pandemic, the GA offices have offered no guidance in how to report such  
200 figures.

201 4. NECROLOGY REPORT: The report of elders who died between October 1, 2019 and September 30,  
202 2020 is available and was read during the presbytery meeting today. (See meeting minutes Appendix A)

203 5. CHURCH INSURANCE INFORMATION: Churches are to provide before November 13, 2020  
204 information on their insurance coverage. Information is to be entered via the online form at  
205 <http://bit.ly/pofins> and churches are to submit one form for each type of insurance the congregation  
206 has.

#### 207 **REPORT FROM GENERAL PRESBYTER: Roy Martin**

208 Dr. Martin has continued weekly Wednesday Zoom electronic gatherings of clergy for support and  
209 enrichment. In Summer 2020 he led an online study of the Biblical book Revelation. The Stewardship  
210 Task Force has presented presbytery mission and finance information and the appeal for 2021 financial  
211 commitments to presbytery to fifteen Sessions to date. The presbytery viewed "*Living Into Our*  
212 *Mission*," a brief video presenting who we are as The Presbytery of Florida. The Stewardship Task  
213 Force asks the Session to return the 2021 pledge form "The First Fruits," as soon as possible, no later  
214 than January 1, 2021

#### 215 **REPORT FROM DOGWOOD ACRES: Ben Powell**

216 Dogwood Acres has hosted no events since March 2020 due to pandemic shut down. With loss of  
217 \$96,000.00 income, DWAC anticipates a \$60,000.00 deficit for 2020. Holding expenditures to only  
218 essential expenses, they have used the down time for updates and needed repairs. The deficit will be  
219 covered from the Rainy Day restricted fund. DWA anticipates hosting the future Pilgrimage Retreats  
220 (Cursillo type events) and with an associated \$10,000 designated gift received, plan to build a new  
221 needed storage building. DWA hopes to host gatherings, Fun Day retreats, church retreats, and summer  
222 camps in 2021. Anyone wishing to contribute funds to Dogwood Acres may send check to the  
223 presbytery office or to the Dogwoods Acres office.

#### 225 **REPORT FROM TREASURER: Denise Vandiver**

226 The Treasurer submitted seventeen pages of reports, balance sheets, and operating statements to the  
227 presbytery meeting packet. She thanked the churches for our financial support in 2020. Year to Date  
228 income is over expenses by \$23,000.00 and Investment income is up 3%. Responding to questions  
229 about the usage/designation of proceeds from the sale of properties (primarily of churches now closed),  
230 the Treasurer offered to share with all congregations the policies approved by the Committee on  
231 Presbytery Administration (CPA) in Spring 2020. Applications for use of those funds are available  
232 from the CPA.



**COMMITTEE AND COMMISSION REPORTS****234 REPORT OF THE COORDINATING AND PLANNING COMMISSION: Sharon Schuler**

235 Chairman Schuler called attention to the written report of the CPC and highlighted:

236 Actions taken by the CPC on behalf of the presbytery since the last presbytery meeting

237 CPC Addressed the end of 3-year funding for the General Presbyter position, which will occur on  
238 February 28, 2021. Entered a phase of joint deliberations with Roy Martin regarding the future of the  
239 Presbytery. Consulted with Synod Executive and Stated Clerk Joyce Lieberman for advice and  
240 guidance on the way forward in determining the scope of Presbytery leadership for the future.

241 THE CPC RECOMMENDED and the presbytery voted to APPROVE funding and support the Rev.  
242 Dr. Roy Martin's call as General Presbyter for one year (Feb. 2021-Feb. 2022). [\*\*\*This time  
243 limitation is not due to lack of faith in Dr. Martin, but due to the question of funding such a position for  
244 Roy or any other person over a longer period of time.]

245 Approved requirement that all meetings of the Presbytery committees be held by Zoom.

246 The CPC RECOMMENDED and the presbytery voted to APPROVE a change to the By-Laws to move  
247 the first meeting of the year to late February beginning 2021. The other meetings will be kept the same  
248 – May and October. This change provides time for financial reports to be more accurate in planning for  
249 the budget. "Presbytery will meet a minimum of three times per year (a Winter meeting, Spring  
250 meeting, and Fall meeting). The CPC will set the dates for the coming year to be announced at the last  
251 meeting of the year."

252 The CPC approved the COM examination and sermon by Candidate Katherine Kupar and celebrated  
253 with Katherine her upcoming ordination.

254 Filed an application for the Paycheck Protection Program (PPP) for the Presbytery, which has since  
255 been approved and received.

256 The CPC recommended and the Presbytery APPROVED: the 2020 Budget and a Stewardship plan to  
257 be implemented in early fall to connect personally with each congregation.

258 Approved honorably retired status to Rev. Joseph Chung, Pastor of First Walton Beach Korean Church,  
259 as of August 31, 2020.

260 Approved a Four-Phased Re-Gathering Protocol which was sent to congregations of the presbytery to  
261 advise and assist on their plans for operating during the COVID-19 pandemic.

262 Approved a Reserve Fund Policy from CPA: "On behalf of the Presbytery of Florida, the Committee on  
263 Presbytery Administration shall establish an invested corpus, the earnings of which shall be reinvested.  
264 The principle shall be made available as grants to presbytery programs which propose to support  
265 congregational and/or presbytery development, redevelopment, and/or transformation. Additionally,  
266 the equivalent of up to one-half of any year's budget shall be held in reserve for emergency budgetary  
267 use and/or to zero-balance the current year's budget before closing the books for that year."

- 268 • Definition of Net Proceeds from Property Sales
- 269 • Definition of Unspent Budgeted Income
- 270 • Definition of Undesignated Gifts o Definition of Other Unbudgeted Income
- 271 • Division of Income from the Reserve Fund: "After the equivalent of one-half of the current year's  
272 presbytery budget is set aside, which can be used to zero-balance the current year's budget before  
273 closing the books for that year, 10% of the remainder shall be set aside for special unbudgeted  
274 presbytery projects defined by that policy, 50% shall be assigned to the Committee on  
275 Congregational Revitalization to be used as defined by their policy for such funds, and 40% shall be  
276 assigned to the Committee on New Congregational Development to be used as defined by their  
277 policy. Any growth in the Reserve Fund shall be distributed pro rata."



278 Approved a “Minor Persons and Vulnerable Adult Protection Policy” for the Presbytery to minimize  
279 the risk to minors and vulnerable adults from being subjected to sexual, physical, or mental abuse, and  
280 to respect the rights and afford due process to persons accused of improper conduct. This policy meets  
281 the Book of Order requirements for such a policy.

282 Approved a revised Personnel Policy for the Presbytery presented by the Personnel Subcommittee of  
283 the Committee on Presbytery Administration.

284 After thoughtful discussion, the CPC adopted the following statement and commend it to our  
285 congregations for further discussion and action: “As the leadership of the Presbytery of Florida, we are  
286 committing our time, energy, and prayers to alleviating the issues of systemic racism in our country  
287 and in our communities. We are called to put our faith into action as we engage in positive steps to  
288 acknowledge and understand the need to “dismantle structures that put people in poverty and pain.”  
289 (quote from Rev. J. Herbert Nelson, Stated Clerk of the PC(USA), “Vital Congregations Webinar”,  
290 June 3, 2020.). If you are ready to join the work to be done please contact Rev. Trinity Whitley,  
291 Associate Pastor Faith Presbyterian, Tallahassee, at 850-385-6151 or trinity@faithpcusa.org.

292 The CPC approved the Proposed Budget for 2021

293 Granted the status of Honorably Retired to the Rev. Dr. Brant Copeland, First Presbyterian Church,  
294 Tallahassee, effective November 1, 2020.

295 Approved a request from First Presbyterian Church, Fort Walton Beach, to sell a parcel of its property  
296 to Sharing and Caring, Inc.

297 Set dates for Presbytery meetings for 2021:

298 Tuesday, February 23, 2021

299 Saturday, May 22, 2021

300 Tuesday, August 3, 2021

301 Saturday, November 6, 2021

302 All meetings to convene at 9:00 a.m. Central/10:00 a.m. Eastern.

303 Decisions will be made on whether to hold the meetings by Zoom or in person as the state of the  
304 coronavirus threat is evaluated.

305 Ensuing discussion raised the concern of low participation at Saturday presbytery meeting by both  
306 clergy and non-clergy members. The concerns and opinions will be shared with the CPC before final  
307 schedule 2021 decisions are made.

308 Adopted revised recommendations to churches for re-gathering for in-person worship under COVID  
309 conditions. (See meeting minutes *Appendix B*)

## 310 COMMITTEE REPORTS FOR ACTION:

### 311 COMMITTEE ON EDUCATIONAL RESOURCES (CER): John Kupar

- 312 1. **Disciplefest 2020** will take place over Zoom on **Saturday, November 14 from 9AM – 12PM**  
313 **CST**. DiscipleFest online is free, but **registration is required**. Rev. Ray Jones of the PMA will  
314 be the worship leader. Music will be provided by the Gulf Breeze Boys of Gulf Breeze  
315 Presbyterian Church. Registration forms are available at <https://bit.ly/disciplefest2020>. For a  
316 brochure to see workshop overviews and to print: <http://bit.ly/disciplefestbrochure>. Questions?  
317 Contact [john@fpcpensacola.com](mailto:john@fpcpensacola.com)
- 318 2. Every congregation has been contacted with questions about your needs and requests for  
319 assistance from presbytery. Response has been negligible. Please respond so this committee can  
320 best serve you.
- 321 3. Look in each issue the *Panhandle Presbyterian* for book/curriculum/resource reviews to assist  
322 your congregation in your work. To share any resource with the presbytery, contact the  
323 committee know.
- 324 4. Gulf Coast Presbyterian Pilgrimage has been postponed until 2021.

The CER is **actively seeking more members** from the eastern district of the presbytery. If you are interested in helping with any of the responsibilities listed above, please contact CER chair, Rev. John Kubar at [john@fpcpensacola.com](mailto:john@fpcpensacola.com), or Leslie Yandle, chair of the Committee on Nominations, [leslie.yandle@gmail.com](mailto:leslie.yandle@gmail.com).

### **COMMITTEE ON MISSION AND OUTREACH (CMO): Hugh Hamilton**

Current initiatives of the CMO include:

1. Plans for Missions workshops at Presbytery meetings: An educational hour followed by booth set-ups in dining hall displaying a) mission projects information and b) hosted by General Assembly Mission Agency staffers, other mission group staffers, and/or local church mission teams with educational displays. GA Mission Staff are trained in such presentations, bring expertise and familiarity with resources, and travel/present at the expense of GA, without added cost to us. Attendees could learn what GA does for us, with us. Small group break-out sessions at presbytery at which churches may share their mission projects/programs and ideas, suggestions. CMO members could facilitate the small group discussion and idea collection, and the results be reported back to the presbytery in attendance and to in written summaries to the churches after the meeting. The format may follow a pattern such as:
  - a. What mission work is your congregation doing now?
  - b. What would you like to do/dream of doing?
  - c. What do you need to know, what help do you need, in order to do that?
  - d. How can GA Mission Agency help you? What other mission group offer such help/structure?
2. Plans to pursue a presbytery-wide partnership in mission: probably partnership overseas via GA Mission Agency partnerships with existing networks and contact persons. The purposes of a presbytery-wide project being: 1 ) to boost local congregational engagement and expand their world-view and awareness of existing mission works, 2) to exposing presbytery to our partners through travel groups and reciprocal visits to/from our partnership personnel, 3) to engage smaller churches who cannot do some projects alone, building relationships with other congregations in the presbytery who share the partnership costs, communications, publicity and reporting back to the congregation. We are exploring the PCUSA Presbyterian Mission Agency's MISSION HANDBOOK for possible dissemination to congregations as structure, guidance, and policies for international mission project partnerships.
3. District Mission Coordinators: Enlistment of District Mission coordinators/liaisons to share with neighboring congregations mission information, updates, requests, opportunities.
4. FLAPDAN: a) Work continues on the new covenant agreement between PDA and FLAPDAN: final approval is pending in October. B) FLAPDAN Commuter Volunteers program Registration web site is up and running. Presbytery has access (login and password forwarded to presbytery 8/19) to pull volunteer search reports by: 1) Presbytery, 2) City, 3) Days available to work, 4) etc., 5) which helps identify local area available commuter volunteers in event of disaster
5. Tim Crawford has accepted role as FLAPDAN Presbytery Team Coordinator
6. FLAPDAN Board of Director's information/status: Three voting members elected from each Presbytery constitute the corporation Board of Directors; Method/Process of electing FLAPDAN voting members up to the presbytery; Serve a three-year term and can be elected multiple terms
7. Self-Development of People: we have spoken with PCUSA leaders of SDOP and Joe Johnson, Dothan, AL about SDOP about best practices and needed component to reestablish a SDOP Program in the presbytery. The denominational leaders shared a prevailing sentiment that SDOP may serve a critical role in fostering discussions of social justice issues in this poignant time in America. SDOP is poised for the PCUSA's One Great Hour of Sharing Easter offering to provide grants to Presbyterian social justice advocacy groups.

The Denominational leaders suggest that before we spend a lot of time and energy developing SDOP support, we need to establish a SDOP team that fits the priorities and requirements of SDOP; we will

377 have better success than if our SDOP committee is not a good fit with SDOP policies and operations.  
378 The leaders were especially adamant that we do not allow presbytery to overrule the SDOP Committee  
379 decisions; it sets up the presbytery for divisive discussion and defeatism on the SDOP Committee. We  
380 will work up a SDOP Committee job description to help with recruitment of interested and passionate  
381 members.

382 8. **Hunger Action Grants. The CMO approved** a \$2500.00 grant from Presbytery's Two Cents a  
383 Meal Fund Account #4252 in the Texas Presbyterian Foundation Funds to the Defuniak Springs  
384 -First Presbyterian Church Beth's Kids' Closet program. The CMO needs to develop clear  
385 guidelines for approving and allocating funds to grantees who request funds.

## 386 **COMMITTEE ON MINISTRY (COM): Mark Broadhead**

### 387 **For Information:**

- 388 1. Entered into record email vote approving terms of call for Rev. Margaret Fox, First–  
389 Tallahassee
- 390 2. Entered into record the minutes of Examination Commission for Rev. Michael Frease  
391 (UKirk)
- 392 3. Reviews were made on our smaller congregations to determine how COM may be of  
393 assistance.
- 394 4. Congregations actively seeking called and installed pastors: Euchee Valley – DeFuniak  
395 Springs, First Korean – Ft. Walton Beach.
- 396 5. The annual presbytery necrology report was read at the October 27 presbytery meeting.
- 397 6. The following new pastors were presented to the presbytery and each shared a bit of his/her  
398 spiritual journey and call to this new ministry: • Rev. Greta Reed – Honorably Retired; • Rev.  
399 Margaret Fox – First–Tallahassee; • Rev. Matthew Frease – Tallahassee UKirk.

### 400 **For Action:**

- 401 1. The COM recommended and the Presbytery approved the Rev. Dr. Brant S. Copeland (First–  
402 Tallahassee) be granted the status of Honorably Retired effective November 1, 2020.
- 403 2. The COM recommended that Presbytery approve a recommended increase in salary for 2021 in the  
404 amount of 0.7% for clergy, and 3.4% for non-clergy. Rationale: Recommended increases are typically  
405 based on the Board of Pensions' annual changes in median salaries across the denomination. The  
406 Relational Ministry Team (RMT) of COM was asked to revisit these figures, especially focusing on the  
407 minimal increase for clergy. Following their discussion RMT members reconfirmed the original  
408 recommendation that was in agreement with the Board of Pensions' figures. The reasoning behind  
409 this is that the pandemic has affected our congregations financially, and that an increase during  
410 these extraordinary times is unwise. COM voted nearly unanimously in support of this  
411 recommendation. After discussion and confusion as to whether COM's duty to recommend minimum  
412 salary requirements included annual salary recommendations, and whether those annual  
413 recommendations are guidelines or requirements, and whether presbytery must approve the  
414 recommended salary increases, a motion to call the question was approved, and the motion to approve  
415 the original of 0.7% increase in salary for clergy and 3.4% for non-clergy failed, 41% yes, 59% no.

## 417 **COMMITTEE ON NOMINATIONS (CN): Leslie Yandle**

418 The slate of nominations presented by the CN and with additional nominations from the floor:  
419 Chris Erde to Committee on Ministry Class of 2023 and Trinity Whitley to Vice-Moderator 2021; was  
420 approved. The Slate is as follows:

### 421 **Congregational Revitalization**

422 *Chair:* Rev. Lisa Martin First, Lynn Haven

423 *Vice Chair:* Rev. Mark Broadhead First Crestview/Laurel Hill

424 Ron Prottzman Elder- Gulf Beach, Panama City Beach Class of 2021

425 Harvey Jenkins HR Minister Class of 2023

426 Geoff Huddleston Elder, Gulf Breeze Class of 2023

427 **Dogwood Acres**

428 *Chair:* Rev. Bill Lamont Minister, Gulf Breeze

429 *Vice Chair:* Ken Densmore Elder, First, Pensacola

430 Lauren Christian Director of Youth Ministry, Gulf Breeze Class of 2023

431 Lisa Wilder Christian Educator, First Quincey Class of 2023

432 Brant Copeland HR Minister Class of 2023

433 **Educational Resources**

434 *Chair:* Rev John Kupar Minister, First, Pensacola

435 *Vice Chair:* Rev Brian Yount Minister, Trinity Pensacola

436 Rev. Chuck Taber Minister, 1<sup>st</sup>, DeFuniak Springs Class of 2023

437 (Vacancy)

438 **New Congregational Development**

439 *Chair:* Rev A. J. Mealor Minister, Fellowship, Tallahassee

440 *Vice Chair:* Rev Steve Rhodes Minister, Northminster, Pensacola

441 Artie White Elder, Faith Tallahassee Class of 2023

442 **Presbytery Administration**

443 *Chair:* Rev Brad Clayton Minister, Faith, Tallahassee

444 *Vice Chair:* David Balmer Elder, Gulf Beach, Panama City Beach

445 Carol Allman Elder, Christ, Tallahassee Class of 2022

446 Grady McDaniel Elder, Grace, Panama City Class of 2023

447 Larry Plank CLP, Navarre Class of 2023

448 Eric Spoon Minister, Grace, Panama City Class of 2023

449 (Vacancy)

450 **Preparation for Ministry**

451 *Chair:* Rev. Trinity Whitley Minister, Faith, Tallahassee

452 *Vice Chair:* Rev Sheldon Steen Minister, Faith, Tallahassee

453 Katherine Kupar Minister, attends First, Pensacola Class of 2023

454 Sarah Waby Elder, Gulf Beach, Panama City Beach Class of 2023

455 **Mission and Outreach**

456 *Chair:* Rev. Luis Ocasio Minister, 1<sup>st</sup>, Havana

457 *Vice Chair:* Rev Hugh Hamilton Minister, Trinity, Pensacola

458 Ken Overholt Elder, Northminster, Pensacola Class of 2023

459 **Committee on Ministry**

460 *Chair:* Don Mowat Elder, First, Lynn Haven

461 *Vice Chair:* Linda Shelley Elder, Faith Tallahassee Class of 2023

462 Rev. Joan Wooten Minister, First, Pensacola Class of 2023

463 **COMMITTEE REPORTS FOR INFORMATION**

464 **COMMITTEE ON CONGREGATIONAL REVITALIZATION (CCR):** Lisa Martin

465 1. The CCR is reading together Tim Soerens' new book, published just prior to the pandemic:

466 *Everywhere You Look: Discovering the Church Right Where You Are.* It's an engaging read

467 which may prove helpful as we help congregations ask some of the honest questions of

468 revitalization: • What is the culture of our congregation? • Are we at a breakthrough moment or

469 have we begun a meltdown? • What inherited practices need to go so the Spirit can stir

- 470 something new up? • How can we be the church in our everyday lives together? • Is the  
471 leadership ready and prayerful for a holistic revolution?
- 472 2. CCR is creating policies and procedures for the Congregational Revitalization Grant Fund. As  
473 we partner with congregations that need help securing consistent installed pastoral leadership,  
474 our goal is to implement policies and procedures that require serious accountability yet also  
475 allow for the Spirit to move so that wonderful ministry happens in that place.
  - 476 3. CCR continues on a Revitalization Toolbox that may be useful for any congregation wanting  
477 more of a do-it-yourself approach to revitalization. The tools that will be offered are book,  
478 video, webinar, in-person, and online.
  - 479 4. CCR is re-engaging once again with Holy Cow! Consulting, which has had to take a break  
480 during much of the pandemic. The CAT/Conversation congregational assessment is the first step  
481 in much of our ministry with congregations. If your session is interested to learn about Holy  
482 Cow and what it has to offer, contact Lisa Martin.

483 **COMMITTEE ON DOGWOOD ACRES (CDWA): no report**

484 **COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD): no report**

485 **COMMITTEE ON PREPARATION FOR MINISTRY (CPM): no report**

486 **COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA): no report**

487 **ADJOURNMENT AND CLOSING PRAYER**

488 The meeting was adjourned with prayer at 1:14PM CDT by The Rev. Mr. Brant Copeland.

489 **NEXT MEETING:** Tuesday February 23,2021

490 Saturday, May 22, 2021

491 Tuesday, August 3, 2021

492 Saturday, November 6, 2021

493 All meetings at 9AM Central/10AM Eastern. Locations/Zoom TBD.

494 Minutes respectfully submitted,

495 Hugh Hamilton,  
496 Recording Clerk

497 Roseanna Phillips, Moderator  
498 Jeannie Dixon, Stated Clerk  
499 Hugh Hamilton, Recording Clerk

## October 27, 2020, Presbytery Meeting Minutes *Appendix A*

### NECROLOGY October 2019-September 2020

<b>Church Name, City</b>	<b>Name of deceased elder</b>		<b>Date of death</b>
First Presbyterian Church of Tallahassee	James	Davis	10/30/2019
First Presbyterian Church of Tallahassee	David	Custis	11/7/2019
First Presbyterian Church of Lynn Haven	Ruth	Prehn	11/9/2019
First Presbyterian Church of Lynn Haven	Ethel	Carlson	11/27/2019
First Presbyterian Church of Tallahassee	Joseph	Bakley	12/13/2019
First Presbyterian Church of Havana	Margaret	Hill	1/4/2020
Freeport Presbyterian Church	Hamp	Childre	1/17/2020
First Presbyterian Church of Crestview	Jean E.	Thompson	2/10/2020
HR	Rev. James Nelson	Urquhart	2/28/2020
First Presbyterian Church of Chipley	Augustus "Gus"	Alford	3/9/2020
First Presbyterian Church of Lynn Haven	Bibb	Kilpatrick	3/28/2020
First Presbyterian Church of Lynn Haven	Bibb	Kilpatrick	3/28/2020
HR	Rev. J. Hubert	Johnson	4/14/2020
Laurel Hill Presbyterian Church	Christian McDonald	Campbell	4/15/2020
First Presbyterian Church of Fort Walton Beach	Paula	Register	4/21/2020
First Presbyterian Church of Fort Walton Beach	Barbara	Rhinehardt	4/24/2020
First Presbyterian Church of Tallahassee	Heinz	Luebekemann	6/10/2020
First Presbyterian Church of Quincy	Betty	Register	7/9/2020
First Presbyterian Church of Pensacola	Eleanor	Appleyard	7/10/2020
Freeport Presbyterian Church	David	Farrington	7/16/2020
Freeport Presbyterian Church	David	Farrington	7/16/2020
Faith Presbyterian Church, Tallahassee	Duff	Maki	7/20/2020
Navarre Presbyterian Church	Richard	Knies	7/21/2020
Northminster Presbyterian Church, Pensacola	Helen	Morris	8/4/2020
First Presbyterian Church of Pensacola	Ann	Stone	8/14/2020
Navarre Presbyterian Church	Jean	Matters	9/14/2020

## REGATHERING RECOMMENDATIONS CPC of the Presbytery of Florida

The Coordinating and Planning Commission (CPC) is aware of the desire that a number of congregations have to resume worship amid the continued threats from Covid-19. We respect those feelings even as we refer congregations to the statistics indicating a continuing rise in the number of cases diagnosed daily in the State of Florida. Mindful that we are all children of God, we wish only the best for our brothers and sisters, and we rejoice that for our world today God has given us the means of communication and compassion to be shared in many ways that glorify God's name.

**SUNDAY WORSHIP ONLINE** remains the best practice for maintaining consistency and accessibility while continuing to respect those in the congregation who are most at risk for Covid-19 infection. Even if in-person worship is resumed, it is hoped that online worship will continue as well. It is prudent in all cases to shorten services to a maximum of 45 minutes to decrease the time for possible exposure and maintain the highest effectiveness of cleaning procedures.

**SMALL GROUP MEETINGS**, such as Sunday School, Bible study, committee meetings, should remain online.

**OUTDOOR SPACE** is the safest option for gathering. Attendance should be limited to fifty (50) or less, and the proper protocols of hygiene, masking, and social distancing should be observed.

***IF A CONGREGATION PLANS TO RESUME IN-PERSON GATHERING IN A SANCTUARY OR CHURCH BUILDING***, the CPC offers the following guidelines as a reminder of the complexity and the responsibility associated with regathering for in-person worship. *Before considering any plans to regather, please check with the church's insurance representative about the liability the church assumes if such action is taken.*

**PROMOTE HEALTHY HYGIENE PRACTICES:** Provide an adequate supply of hand sanitizer with at least 60% alcohol. Encourage attendees to use as they enter and exit the space.

**MASKS:** Masks have been shown to be the single most effective way to prevent the spread of Covid-19. Encourage the use of masks for all persons age 2 and older. Masks are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms.

### **INTENSIFY CLEANING, DISINFECTION, AND VENTILATION:**

- Clean and disinfect any surfaces in the space such as doorknobs, door push bars, railings, bathrooms, pews, chairs, carpeting. Remember that the space should be cleaned both before and after each service.
- Avoid use of items that are not easily cleaned or sanitized. Remove all hymnals, Bibles, books, paper, and writing instruments from pews. Encourage congregants to bring their own Bible to worship! Use a screen to project words and images or hand out paper bulletins that may be disposed of immediately.
- Ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, etc.



- Ensure all water systems and features (drinking fountains, decorative fountains, baptismal fonts) are safe to use after a prolonged shutdown to minimize water-borne diseases.

### **PROMOTE SOCIAL DISTANCING:**

- Limit the size of in-person gatherings. Encourage church attendees to reserve a seat by phone or internet prior to the day of the gathering.
- Provide physical guides, such as tape on floors or walkways, signs on doors and walls to maintain a distance of six (6) feet apart. On all sides.
- Modify the method used to receive financial contributions. Consider a stationary location for offering plates, baskets, etc. Encourage electronic giving options.
- Suspend traditions of physical contact such as passing the peace, fellowship times, or shaking hands with the pastor.
- Consider using pre-packaged communion elements for use during the Lord's Supper.

### **MUSIC:**

- Consider using only piano and/or organ, and no other wind instruments to prevent the spray of saliva into the air.
- Limit congregational singing. If singing is desired, it should be done with masks in place, as singing has been shown to be a primary conduit for the spread of Covid-19.

### **NURSERY/CHILDCARE:**

Suspend offering these services because of the difficulties of managing appropriate social distancing and hygiene.

### **CONTACT TRACING:**

Ask those worshipping to sign in with name, address, phone, and email. In case a person in attendance becomes sick, this information would be used to contact those who have potentially been exposed to the virus.

### **PLAN AHEAD:**

- Be sure to make a plan ahead of time to address the need to protect those who will be gathered together. There are many factors to consider when planning to re-open church building for worship. Each church building is different and each congregation should adhere to a plan that works best for that group.

**Above all, answer the question *“Why are we doing what we are doing?”*  
Are we following our own agenda or God's?**

**Please refer to the following chart for specific guidelines for indoor worship:**

# RECOMMENDED SACRED SPACE INDOOR USE: COVID-19 SAFER STANDARDS CHART SUPPLEMENT

	Indoors
Maximum Number of People	<p>Determined by how many people the meeting space can hold keeping a minimum of six feet apart on all sides. Families from the same household may sit together. <i>All numbers include clergy and lay support team members.</i></p> <p>Here is a link to a social distancing room space calculator, which calculates by number of people or by room size: <a href="https://www.banquettablespro.com/social-distancing-room-space-calculator">https://www.banquettablespro.com/social-distancing-room-space-calculator</a></p>
Spacing	<p>Designate seating or standing spaces with at least six (6) feet apart on all sides between individuals or families from the same household.</p> <p>At least every other pew/row of chairs cordoned off. Do not seat or position persons directly in front of/behind one another</p>
Duration	<p style="text-align: center;"><b>Forty-five (45) minutes or less</b> total in the space per individual</p>
One Way and Traffic Flow Markings	<p style="text-align: center;"><b>Yes</b></p> <p>Idea is to keep people from crossing paths head-on; arrows in tape on the floor or signs may help direct traffic into and out of worship space, into and out of seating, and similar.</p>

<p style="text-align: center;"><b>Online (or Alternative) Signups</b></p> <p>Including name and contact information; can also include signing up for seat/placement locations (for example, SignUp Genius)</p>	<p style="text-align: center;"><b><u>Necessary</u> for Contact Tracing Purposes</b></p> <p>If no online signups, names and contact information may be recorded by a designated usher such that only one person touches the pen and paper</p>
<p style="text-align: center;"><b>Assigned or Recorded Seating/Placement</b></p> <p>This information is necessary for contact tracing so we may let people know if they may have been exposed to COVID- 19.</p>	<p style="text-align: center;"><b><u>Necessary</u> for Contact Tracing Purposes</b></p> <p>If assigned seating is not included in online signups, a designated usher may record along with names and contact information</p>
<p style="text-align: center;"><b>Masks</b></p> <p>Church must have masks available for persons who do not bring their own; medical grade masks not required</p>	<p style="text-align: center;"><b>Yes</b></p>
<p style="text-align: center;"><b>Choir, Singing, Chanting</b></p>	<p style="text-align: center;"><b>No</b></p>
<p style="text-align: center;"><b>Musical Instruments</b></p>	<p style="text-align: center;"><b>Yes -- other than wind instruments, which may <u>not</u> be used</b></p>

Holy Communion	No -- not safe in any form at this time
Offering Plate	No
Printed Materials	<p>No -- not safe at this time</p> <p>All books and material to be removed from space (hymnals BCP, pencils, offering cards, etc.)</p>
Processions	No -- not safe at this time
Restrooms	<p>Emergency use only</p> <p>Post signs at each restroom detailing safer restroom use and safety precautions as necessary. Otherwise cordoned off</p>
Food and Beverages	No

<p style="text-align: center;"><b>COVID-19 Contact Tracing Plan</b></p>	<p style="text-align: center;"><b>Remind those using the indoor space:</b>  <u>Whom to contact</u> at the church if you develop symptoms of COVID-19 and/or test positive within five (5) days after this space use.</p> <p>When such information is reported, (i) others at the gathering may be notified of potential exposure (names will not be shared), (ii) the public health department of the county in which the church is located will be contacted.</p>
<p style="text-align: center;"><b>Cleaning</b></p>	<p>Before and after every use, all surfaces should be thoroughly cleaned and disinfected. Floors should be mopped and/or vacuumed. Anything left in the pews/chairs should be disposed of. All cleaning should be done wearing latex or similar gloves and masks.</p>
<p style="text-align: center;"><b>Designated Space and Process for Assisting a Person who Exhibits Symptoms or Becomes Ill on Site</b></p>	<p style="text-align: center;"><b>Yes</b></p> <p>If a person exhibits symptoms or indicates illness while in the indoor space, escort the person (from a distance of six (6) feet) to a designated outdoor space, from which such person may wait for a ride or otherwise leave the area. Follow contact tracing protocols as appropriate.</p>

1                                   **Interim Report And Recommendations of the**  
2                                   **Administrative Commission for**  
3                                   **First Presbyterian Church of Port St. Joe**

4   The Administrative Commission (“AC”) for the First Presbyterian Church of Port St. Joe (“First  
5   Presbyterian Church”) was appointed by the Coordinating and Planning Commission of the Presbytery  
6   of Florida in November 2020, granting it the authority of the Presbytery including assuming original  
7   jurisdiction if necessary.

8   Members of the Administrative Commission include Ms. Linda Shelley (Chair; Ruling Elder at Faith  
9   Presbyterian Tallahassee), Rev. Mark Broadhead (Minister of the Word and Sacrament, elected as  
10   secretary for the AC and as Clerk of the Session in the AC’s capacity as the Session of First  
11   Presbyterian Church), Mr. Robert Crabtree (Ruling Elder, Christ Presbyterian Tallahassee), Rev. Lisa  
12   Martin (Minister of the Word and Sacrament), and Mr. Don Winstead (Ruing Elder, First Presbyterian  
13   Tallahassee).

14   **History:** According to church records, First Presbyterian Church of Port St. Joe was organized on April  
15   27, 1913, with 13 members. After 8 1/2 years, the church was dissolved at a Presbytery meeting on  
16   November 7, 1921, and was reorganized by the Presbytery on June 8, 1930, with 9 charter members. It  
17   has been in existence continuously since that time. A previous AC was appointed by the Presbytery in  
18   2016, but did not finalize any formal recommendations to the Presbytery.

19   **Current Situation:** Over the years, the congregation of First Presbyterian Church has been served  
20   primarily by part-time retired pastors or Stated Supply pastors that have been shared between First  
21   Presbyterian Church and the Wewahitchka Presbyterian Church. Since 2015, First Presbyterian Church  
22   has been pastored by Mr. Glenn Hodges, a Ruling Elder commissioned to that congregation. Although  
23   Mr. Hodges’ original assignment did not include holding services every week, that assignment changed  
24   over time to be weekly, for which he would travel from his home in Tallahassee. When safety concerns  
25   related to COVID-19 prevented in-person worship, Mr. Hodges continued to traveled to Port St. Joe  
26   with his wife Mary, who filmed his sermons. These were then distributed to an email list consisting of  
27   persons who requested that outreach.

28   First Presbyterian Church currently lists only five persons on its membership list, and of those five,  
29   only one member (Sharryn Smith) attends worship or participates in any meaningful way in the  
30   activities of the congregation.

31   Over the past several years, the church has primarily been supported by nonmember visitors who spend  
32   winters in and around Port St. Joe. However, since Hurricane Michael in October 2018, the number of  
33   these visitors has dwindled significantly. Currently, with the COVID issue further limiting church  
34   attendance, only one other person (Sithuy Nguyen), a nonmember, attends worship on a regular basis.

35   **Activities of the AC:** After its election, the Administrative Commission received training on November  
36   16, 2020 via Zoom from General Presbyter Rev. Dr. Roy Martin regarding its role and responsibilities.  
37   Following the training, the AC had a discussion and determined an approach to accomplishing its duties  
38   in the context of COVID and the distance to Port St. Joe for all AC members, acknowledging that it  
39   would limit in-person meetings at First Presbyterian Church.

40   On November 20, 2020 Ms. Shelley first reached Ms. Sharryn Smith, the only active Elder and church  
41   treasurer at First Presbyterian Church, by telephone and has been in frequent contact with her since that  
42   time. Ms. Smith continues to handle all the day-to-day responsibilities at First Presbyterian Church;  
43   retrieving and responding to mail, and handling all the finances including making deposits, writing

44 checks for essential services (such as electric, gas, phone and expenses relating to Mr. Hodges), and  
45 transferring funds from investment accounts to the checking account to cover expenses.

46 On December 9, 2020, the AC met with Mr. Hodges via Zoom. After discussing the current situation at  
47 First Presbyterian Church, Mr. Hodges was asked his opinion about the viability of the congregation.  
48 He stated it was his opinion that the congregation be closed “with all deliberate speed.” A conversation  
49 ensued regarding how to close the congregation and recognize the good works and ministry of the  
50 congregation over the past decades. The AC thanked Mr. Hodges for his faithfulness in serving the  
51 church, as well as that of his wife, Mary, over the past five years.

52 During the first week of December 2020, all members and affiliate members of First Presbyterian  
53 Church were contacted by the AC by telephone or, if unable to be reached by telephone, were contacted  
54 by mail to solicit feedback regarding the future of First Presbyterian Church. No member expressed an  
55 interest in returning to the church for worship or raised any objection to closing the church.

56 At the direction of the AC acting in its capacity as the Session of First Presbyterian Church, the  
57 standard 30-day covenant/contract termination clause in the Commission Lay Pastor agreement with  
58 Mr. Hodges was enacted, stating his last worship service would be December 27, 2020, and the end of  
59 his working relationship with the congregation would be effective January 31, 2021. Mr. Hodges  
60 understood and agreed with this decision. Historical records that could be located were collected from  
61 the church office and will be sent to the Presbyterian Historical Society.

62 Also, a vote of the AC/Session designated Ms. Shelley to be an authorized signatory to the bank and  
63 investment accounts of First Presbyterian Church. Ms. Smith, as treasurer of the congregation, is the  
64 other signatory, and has agreed to continue to handle the day to day financial needs of the congregation  
65 until the AC completes its work. The congregation has one checking account with Centennial Bank and  
66 three investment accounts with the Presbyterian Foundation. As of December 2020, total funds owned  
67 by the church was approximately \$200,000.

68 ***Recommendations to the Presbytery of Florida:***

- 69 1. That the Presbytery of Florida dissolve First Presbyterian Church of Port St. Joe, effective upon  
70 its vote, with great sadness, but also with great joy and thanksgiving for its faithful ministry and  
71 work in the church of Jesus Christ and for the Presbyterian Church (USA), spreading the good  
72 news of the gospel, caring for the poor and needy of the community, and being an authentic  
73 witness to the goodness of our Lord.
- 74 2. That the Administrative Commission be permitted to engage a real estate company to find a  
75 purchaser for the property and to sell the property.

76 Respectfully submitted,  
77 Rev. Mark R. Broadhead, Secretary for the Administrative Commission  
78 Clerk of Session for First Presbyterian Church of Port St. Joe



# Report from the Administrative Commission for Westminster Presbyterian Church, Pensacola

## History of Administrative Commission

The Administrative Commission (AC) for Westminster Presbyterian Church, Pensacola was formed and approved at the May 21, 2019 Presbytery of Florida meeting. The AC was comprised of Rev. Robert Quiring (1<sup>st</sup> Pensacola), Rev. C.K. Moore (Northminster), Elder John Schuler (1<sup>st</sup> Fort Walton Beach), Elder Larry Plank (CLP, Navarre), and Elder Joanne Kublik (1<sup>st</sup> Crestview). The first meeting with Westminster was held on June 18, 2019. Present from Westminster were: Tom and Jackie Sykes, Richard Daniel, and one person not identified. Elder Geoff Hudleston, who had been leading worship at Westminster, also attended. The AC was formed because of a letter written to the Presbytery by Tom Sykes requesting assistance to discern ways to attract new members and with financial difficulties. Rev. Steve Rhodes replaced Rev. C.K. Moore upon Rev. Moore's retirement in August 2020.

Meetings were held to assist the congregation and provide ideas to encourage church attendance and new membership. It became apparent that there were just not enough people in the congregation to do the work to attract new members to the church. At the first meeting, it was established that there was \$2,725.13 in the bank account which could not sustain the church with paying the monthly bills, insurance premium and per capita to the Presbytery of Florida. Also, the church lacked the funds to attract a fulltime minister.

In their effort to continue to increase funds, the members rented the church facilities to CORE, City of Refuge Empowerment Church, for \$50.00 each time they met at the church. CORE has asked to continue to rent the property until it is sold. This is at the discretion of the Presbytery.

On November 24, 2019, the AC made the decision to assume original jurisdiction and would become the Session of the church with all rights and responsibilities of a Session. There was reluctance on the part of the members of the church to provide documents requested by the AC such as official church records, statements from utility companies, the insurance company and the bank. It was determined by the AC that this reluctance stemmed from the personal history of the members with the church and the inability of the church members to accept that the church was faltering and was not operating as a healthy church.

The church and AC continued to meet through February 2020 looking for ways to increase church attendance. Meetings and conversation were suspended in March 2020 because of COVID 19.

On December 29, 2020, the AC met via Zoom to discuss the future of Westminster Presbyterian Church. After much prayer and discussion, it was the decision of the AC to recommend to the Presbytery of Florida to close the church.

On January 7, 2021, Rev. Steve Rhodes and Elder Joanne Kublik met with the four remaining members of Westminster, Tom and Jackie Sykes, Kenneth McIlroy and Ray Sandacz, to discuss the future of the church. Rev. Rhodes focused on the positive impact of Westminster throughout its seventy-year history. The church was founded in 1950 and provided many services to its members and the community. Rev. Rhodes spoke of the influence of the church and the impact the church had on those who were touched by its ministry especially those who came to know Jesus Christ through this ministry. The work done by members of Westminster will be remembered and celebrated into the future. Rev. Rhodes and Mrs. Kublik explained that the inability to continue as a church is evident and that the decision has been made by the AC to make a recommendation to the Presbytery of Florida to close the church. The four members of Westminster in attendance acknowledged the decision by the AC.

## Physical Condition of Church Buildings and Other Information for Record

There are major issues with the church structure and the adjoining Sunday school rooms and Fellowship

45 Hall. The roof will need to be replaced. Internal water damage is obvious in many of the rooms, and the  
46 ceilings will have to be removed and replaced. There is evidence of water damage on the floors and  
47 carpeting. (See attached photos.) Mold and mildew can be seen throughout the structure including  
48 external and internal mold damage to the organ which has been verified by Blue Angels Music Company  
49 who looked at the organ and piano a couple months ago. The AC has asked them to come out and give  
50 specifics as to the value of the organ and piano in their current conditions.

51 *Glory to God* hymnals have been removed and will be cleaned and given to a church in this Presbytery if  
52 possible.

53 There are very few items that have any worth within the church due to age or condition mostly due from  
54 mold.

55 Sandy Blanton Realty has been contacted to evaluate the property for sale. The AC anticipates there will  
56 be information to present at the February 23, 2021, meeting to include the estimated value of the property.

57 Locks were changed on the facilities and historic records/documents were removed on January 21, 2021.  
58 Records/documents will be taken to Presbytery of Florida office in Chipley.

59 The bank account was transferred to Rev. Steve Rhodes and Elder Joanne Kublik on January 28, 2021.

60 Names and addresses of the four remaining members are being collected and, once received, will be sent  
61 to the two PCUSA churches in Pensacola for potential transfer of membership.

62  
63 As of January 31, 2021, there is \$565.21 in the bank account. This should cover the utility bills due end  
64 of January. The insurance was reinstated. The premium will need to be paid quarterly with the next  
65 payment due end of March 2021. The quarterly premium is \$1,253.75.

66 The Administrative Commission recommends the closing of the Westminster Presbyterian Church on  
67 February 28, 2021.

68 The Administrative Commission be permitted to engage a real estate company to find a purchaser for the  
69 property and to sell the property.

70 The Administrative Commission is ready to move forward once permission is granted by the Presbytery  
71 of Florida. Please contact me with any questions or comments.

72 Together in Christ's service,  
73 Joanne Kublik, Chairman  
74 Administrative Commission for Westminster Presbyterian Church, Pensacola







# Report from the Stated Clerk

## **ID Cards**

Minister ID cards will be sent out in February. They will have an expiration date of March 1, 2022.

## **Annual Statistics**

The deadline for annual statistics was Feb. 12, 2021. Multiple emails were sent and phone calls made. As of Feb. 9, 2021, 26 of 39 presbytery congregations had submitted their information.

## ***Commissioners to Presbytery for 2021***

Article III of the By-Laws of the Presbytery of Florida provide for one ruling elder commissioner from each congregation. Churches with membership above 500 are entitled to additional commissioners.

Our number of congregations is currently at 39. We have 3 congregations with membership between 501-1000 who are entitled to two ruling elder commissioners:

Pensacola, Trinity;  
Quincy, First;  
Tallahassee, Faith.

This will provide for 42 ruling elder commissioners.

Article III further states:

*...each ruling elder elected moderator or other officer of the presbytery, each ruling elder elected as a member of the leadership team of presbytery or as chairperson of the nominating committee, and each ruling elder elected as coordinating presbyter or associate presbyter (when applicable) and exempt staff (when applicable) shall be enrolled as a member of presbytery for the term of his or her office, whether or not commissioned by his or her session.*

The ruling elders for 2021 service that would be included in this count are Roseanna Phillips, Leslie Yandle, Don Mowat, Denise Vandiver (Treasurer), Jeannie Dixon (Stated Clerk), Ben Powell (Director Dogwood Acres).

That gives a total of 48 ruling elders.

The number of ministers of Word and Sacrament is 28 plus 8 ministers serving at-large plus 2 from other traditions enrolled as members plus 5 Commissioned Ruling Elders.

There are 41 retired ministers of Word and Sacrament; 6 are active.

This results in 49 ministers of Word and Sacrament; there is no imbalance of ministers of Word and Sacrament to ruling elders.

## **Insurance Coverage**

The Committee on Presbytery Administration has asked the Stated Clerk to gather information from each congregation on insurance coverage. A Google Form for submitting that information can be found at <http://bit.ly/pofins>. You may either complete the form online OR email the requested information to



35 [statedclerk@presbyteryofflorida.com](mailto:statedclerk@presbyteryofflorida.com). The requested information includes type(s) of insurance,  
36 coverage amount, deductible. Please include the name of the church (including city), name of the  
37 person submitting the information and your position at the church. Please complete the requested  
38 information as soon as possible. It is requested that ALL congregations enter their information by  
39 March 31, 2021. Only a few congregations supplied this information, and I am asking that you please  
40 re-enter your information to be sure it is current.

#### 41 **Annual Necrology Reminder**

42 To facilitate the submission of names for the annual Necrology report, an online form has been  
43 created. Information may be submitted throughout the year. Please go to the  
44 form <http://bit.ly/pofnecro> to complete the information. A reminder will be sent in October The receipt  
45 of the information via email in October will be requested for those not submitting via the form.

#### 46 **Meeting Hosts needed**

47 The Presbytery is seeking a host church in the West or East Districts for the 2021 meetings scheduled  
48 for Tuesday, May 18, and Tuesday August 3. It is not yet clear if either meeting will be in person or  
49 online. Having a host lined up helps greatly with our planning! Please email  
50 [statedclerk@presbyteryofflorida.com](mailto:statedclerk@presbyteryofflorida.com) if your congregation might be willing to host. Lynn Haven First  
51 has volunteered to host the Saturday, November 6, meeting.

#### 52 **Annual Forms**

53 Please remember to update your church leadership and session lists each year. The forms are on the  
54 presbytery website ([presbyteryofflorida.com](http://presbyteryofflorida.com)), under Other resources. There are sections for Clerks of  
55 Session and for General documents/forms. These updates are used to create the directories also found  
56 on the website.



57 **Rolls as of December 31, 2020 (please submit corrections in writing to the Stated Clerk)**

58 **The following ministers of Word and Sacrament are members of the Florida Presbytery engaged**  
59 **in a validated ministry (G-2.0503a):**

60 Mel Baars, Rob Bohnsack, Mark Broadhead, Tae Ho Cheong, Samuel Bradly Clayton, Chris Erde,  
61 Margaret Fox, Mathew Frease, Stephen Graves, Hugh Hamilton, John Kelsay, John Kubar, William  
62 Lamont, Lisa Martin, Roy Martin, A.J. Mealor, Luis Ocasio, Taylor Phillips, Robert Quiring, Leo  
63 Sandon, Steven Schaick, Sharon Schuler, William Eric Spoon, Sheldon Steen, Charles Taber, John  
64 Wamsley, Trinity Joy Whitley, Brian Yount. (28)

65 **The following ministers of Word and Sacrament are members-at-large of the Florida Presbytery**  
66 **(G-2.0503b):**

67 Jae Wan Chung, Raymond Guterman, Pamela King-Phillips, Katherine Kubar, Linda Pitts, Emily Rose  
68 Proctor, Robert Sugg, Joan Wooten. (8)

69 **The following ministers of Word and Sacrament are honorably retired members of the Florida**  
70 **Presbytery (G-2.0503c):**

71 Barry Arnold, Michael Askew, Glenn Bass, Frank Beall, Bill Bess, Don Brown, Lewis Bullard, Reid  
72 Cameron, Ted Chumley, Joseph Chung, Brant Copeland, Terry Dyer, Jonas Georges, Gene Harris,  
73 Kathleen Hodgson, Harry Horne, James Huffaker, Dolores Ingraham, Owen Ireland, Harvey Jenkins,  
74 Hal Jensen, Fred Keith, Kenneth Kelley, Lapp, Bill Lee, Ruth Mashewske, Steven Melamed, Dan  
75 Mitchell, Lindsay Moffett, Charles K. Moore, Durl Odom, Clarence Payne, Luther Price, Margaret  
76 Reed, Albert Reese, James Rollins, Morris Springer, James Stansbury, Mary Vance, Kerry  
77 Westerwick, Ezra Yune. (41; 6 actively participating)

78 **The following are ministers from other Christian traditions who have been enrolled as members**  
79 **of the Florida Presbytery:**

80 Richard Connor – ELCA and Temporary Supply at Parkway Presbyterian Church;  
81 Emory Hingst – ELCA and Parish Associate at First Presbyterian Church in Tallahassee

82 **The following are Ruling Elders currently commissioned for service within the Presbytery:**

83 Tonya Fernandes – Navarre  
84 Glenn Hodges – First, Port St. Joe  
85 Alan House – Gretna/Woodland  
86 Larry Plank – Navarre  
87 Joanne Kublik - Red Bay

88 **Annual Report on Christian Educators**  
89 **as of December 31, 2020**

90 **The following Christian Educators meet the provisions outlined in the By-Laws (Article IV, #5) to**  
91 **have voice at Presbytery Meetings: (certified Christian Educators or Christian Educators who**  
92 **have five or more years paid church related Christian Education experience)**

93 Christy Williams – First Presbyterian, Tallahassee (CCE)  
94 Laurice Andrews – First Presbyterian, DeFuniak Springs (5+ years)  
95 Jason Williams – Grace Presbyterian, Panama City (5+ years)

96 **The following Christian Educators meet the provisions outlined in the By-Laws (Article IV, #5) to**  
97 **have voice and vote at Presbytery Meetings: (certified Christian Educators who are also ruling**  
98 **elders, or Christian Educators who have five or more years paid church related Christian**  
99 **Education experience and also ruling elder)**

100 Jeannie Dixon – Tallahassee (CCE and RE)  
101 Carol Deloach – Christ Presbyterian Church, Tallahassee (5+ years and RE)  
102 Shannon Guse – Faith Presbyterian Church, Tallahassee (5+ years and RE)  
103 Lisa Wilder – First Presbyterian, Quincy (5+ years and RE)

104 **The following Christian Educators are currently employed by churches within the bounds of the**  
105 **Florida Presbytery:**

106 Lauren Christian – Gulf Breeze Presbyterian Church  
107 Sarah Uslan – First, Pensacola

1 **Report from the Director**  
2 **of Dogwood Acres Retreat Center and Summer Camp**

3 For information only, no Presbytery action required.

4 What a pleasure it is to be working with Bill Lamont, and to get to ride in the back seat! He will cover  
5 most of the DWA message in his Chairperson's Report.

6 As Bill will report, we are excited with the new "Bubble" concept for summer camp. I would love  
7 feedback or opinions on the model. The committee will have detailed information on our webpage very  
8 soon, along with online registration. I have hired co-Summer Camp Program Directors, Lucas Heiker  
9 and Allie Snyder. Lucas is a long-time fixture at DWA as his first summer camp was when he was in  
10 the second grade and he has not missed a summer since. Allie attended summer camp a couple of  
11 summers, so while not quite as experienced at Dogwood as Lucas, she has held several leadership  
12 positions, and is great at organizing and details. Those qualities along with her outgoing and vibrant  
13 personality will make her a valuable addition to the staff. I think they will make a great team, and I  
14 look forward to working with them.

15 Because of the pandemic, we were without events at DWA from early March to mid-November 2020.  
16 The good news is we have been successful in hosting two retreats since November, and did so in a way  
17 that no one contracted the virus while at DWA. It did teach us that we need a formal policy that calls  
18 for certain safety protocols (masking, distancing, wash your hands or use sanitizer, disinfect  
19 surfaces....) instead of relying on me making suggestions to the groups. That policy is being written  
20 and will be in place before the next DWA event.

21 On the subject of retreats, I am pleased to report that interest is starting to pick up and we currently  
22 have four groups that have paid deposits for spring gatherings and one in the fall. We also have two  
23 more very promising but still tentative groups that are expressing interest. Even though it is slow, it is  
24 so good to feel the gears turning again.

25 We are in the process of hiring a cook. If you know of someone that might be interested, please let me  
26 know.

27 The campus is in great shape, thanks to Robert, who is in charge of maintenance, and the huge impact  
28 made by numerous volunteers over the past months.

29 I will be working with Denise Vandiver in making an application for the second Payroll Protection  
30 Program.

31 Respectfully submitted,

32 Ben Powell

33 Director, Dogwood Acres Retreat Center and Summer camp

# Report from the Coordinating and Planning Commission

**Membership:** Past Moderator (Chair), Moderator of Presbytery, Vice-Moderator of Presbytery, all Presbytery Committee Chairs

**Purpose:** To provide for strategic planning and to coordinate the work of the presbytery; and to serve as a commission of presbytery to address matters needing immediate attention between presbytery meetings.

## **For information:**

The Coordinating and Planning Commission met via Zoom January 21, 2021. In the meeting, CPC:

Reviewed a draft docket for the Feb. 23 Presbytery meeting was presented. Changes were made to include presentations by Synod Exec. Joyce Lieberman, the 1<sup>st</sup> Presbyterian of Port St. Joe Administrative Commission and the Westminster Presbyterian (Pensacola) AC.

Received a written Administrative Commission Report regarding First Presbyterian Church of Port St Joe. General Presbyter Roy Martin noted that the AC is requesting permission to close the Port St. Joe church and to engage a real estate company to sell the property. The report is being presented at the February presbytery meeting.

Heard a brief report for the Westminster (Pensacola) AC from Roy. They also are presenting a report at the February presbytery meeting. The AC is recommending closure of the church and finding a buyer.

Approved the following from the Committee on Nominations:

Committee Congregational Revitalization: Class of 2022  
(filling the unexpired term of Mary Keyt)  
Joanne Kublik

Committee on Ministry: Class of 2023  
Carol Wood

Approved General Presbyter Roy Martin's recommendation to move the presbytery's officer/committee service calendar from January – December to a March – February year. The fiscal year would remain on the January – December calendar. This would: a) allow the existing Committee on Presbytery Administration to oversee the budget through to year-end closing; b) address the issue of the moderator of CPC concurrently being the moderator of Presbytery; c) allow training for committee chairs to be moved from Nov/Dec to a more practical Jan/Feb timeframe. Existing committee members will serve an extra two months as the change takes effect.

## **For presbytery action:**

No items

Respectfully submitted,  
Roseanna Phillips, CPC Chair

**Coordinating and Planning Commission (CPC)**

Roseanna Phillips –CPC Chair/Presbytery Moderator (*Elder – 1<sup>st</sup>, Pensacola*)

Rev. Michael Askew – Presbytery Vice Moderator  
(*Minister – Gulf Beach, Panama City Beach*)

Rev. Lisa Martin – Committee on Congregational Revitalization Chair (*Minister – 1<sup>st</sup>, Lynn Haven*)

Rev. Bill Lamont – Committee on Dogwood Acres Chair (*Minister – Gulf Breeze*)

Rev. John Kupar – Committee on Educational Resources Chair (*Minister – 1<sup>st</sup>, Pensacola*)

Don Mowat – Committee on Ministry Chair (*Ruling Elder – 1<sup>st</sup>, Lynn Haven*)

Rev. Luis Ocasio-Torres – Committee on Mission and Outreach Chair (*Minister – 1<sup>st</sup>, Havana*)

Leslie Yandle – Committee on Nominations Chair (*Ruling Elder – 1<sup>st</sup>, Pensacola*)

Rev. A. J. Mealor – Committee on New Congregational Development (*Minister – Fellowship, Tallahassee*)

Rev. Trinity Whitley – Committee on Preparation for Ministry Chair (*Minister – Faith, Tallahassee*)

Rev. Brad Clayton – Committee on Presbytery Administration Chair (*Minister – Faith, Tallahassee*)

1 **Report from the Committee on Congregational Revitalization (CCR)**

2 **Membership:** Chair, Vice-Chair, Seven Members-at-Large

3 **Purpose:** To provide processes and support for congregations that have an identified need,  
4 willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper  
5 commitment both within and beyond current membership.

6 **For information:**

7 Here are links to information about upcoming virtual conferences recommended by CCR:

8 Synod of South Atlantic Association of Smaller Congregations (March 19 – 20):

9 <https://www.presbyasc.org/>

10 NEXTChurch (March 5 – 7):

11 <https://nextchurch.net/gathering/2021-national-gathering/>

12 **For action:**

13 CCR requests presbytery approval for the attached *Committee on Congregational Revitalization Handbook*.

14 **See Attachment #2.**

15 Respectfully submitted,

16 Rev. Lisa Martin, CCR Chair

**Committee on Congregational Revitalization (CCR)**

**Class of 2021**  
Lisa Martin (Chair)  
(*Minister- 1<sup>st</sup>, Lynn Haven*)

John Wamsley  
(*Minister- 1<sup>st</sup>, Marianna*)

**Class of 2022**  
Joanne Kublik  
(*CLP – Red Bay*)

Jean Mourey  
(*Elder- 1<sup>st</sup>, Milton*)

Shelia Clark-Askew  
(*Elder-Gulf Beach,  
Panama City Beach*)

**Class of 2023**  
Harvey Jenkins  
(*Minister- HR*)

Geoff Hudleston  
(*Elder- Gulf Breeze*)

Mark Broadhead (Vice Chair)  
(*Minister- 1<sup>st</sup>, Crestview/  
Laurel Hill*)

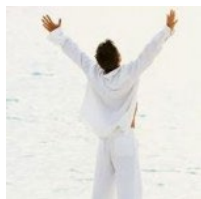
## ***Association of Smaller Congregations Upcoming Conference ~ March 19–20, 2021***

**2 Great Conferences  
for congregations,  
recommended by  
Committee on  
Congregational  
Revitalization!**

The *Association of Smaller Congregations* (ASC) of the Synod of South Atlantic, Presbyterian Church (U.S.A.) was organized in April 1987 by a group of visionaries led by the late Rev. Foster Edwards, a PC(USA) minister in the Presbytery of Greater Atlanta.

The ASC sought to create an organization which would:

- Encourage and support smaller congregations,
- Promote awareness of the unique strengths and needs of smaller congregations,
- Provide opportunities for fellowship, education, and creative thinking and sharing between smaller congregations, and
- Facilitate communication between churches, presbyteries, and higher governing bodies.



All churches and their members within the ecclesiastical bounds of the Synod of South Atlantic, having 100 or fewer members are considered members of the ASC.

CCR encourages smaller congregations to participate! Check out the conference and registration information at [www.presbyasc.org](http://www.presbyasc.org)

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## **BREAKING, BLESSING, BUILDING**

### ***A Call For The Common Good***

## **A FREE Live-Streamed Gathering for ALL Church Leaders March 5-7, 2021**

*What if people like you and me could gather together from all over the world, from all kinds of different churches and denominations, from all different walks of life?*

*What if church leaders (YOU, not just your pastor) could connect with other church leaders to learn together, be inspired by one another, and be challenged to grow?*

*What if we gathered together in such a way that inspired us to act so the Church and the world were never the same again?*

Despite the physical space that separates us these days, we believe our virtual togetherness can make all the difference!

Check out this great opportunity at [nextchurch.net/gathering/2021-national-gathering!](http://nextchurch.net/gathering/2021-national-gathering!)

# Report from the Committee on Mission and Outreach (CMO)

**Membership:** Chair, Vice-Chair, Five Members-at-Large (2 Vacancies)

**Purpose:** To coordinate local, national, and international mission work through congregations and mission 37 communities by providing information and resources and to oversee and coordinate presbytery-wide mission 38 work.

## For information:

The CMO met on February 2, 2021 and agreed to meet the first Tuesday of the month at 2:00 pm CDT/3:00pm EDT.

In our first meeting of the year the committee responsibilities were reviewed. Things that the CMO is working on:

- Create and promote a mission relationship with an international partner.
- Reach our congregations to know and support their local mission programs and strengthen the bonds within churches in our Presbytery.
- Encourage members to be volunteers with any of our partners (FLAPDAN, PDA).
- Help our congregations' in the access and due process for request/obtain funds (Emergency Relief Fund, Peacemaking Fund, 2 Cents a Meal and SDOP).
- The Committee also wants to notify the Presbytery that Federal and Local Government are contemplating the use of churches' facilities as part of their vaccination process.

## For action:

CMO requests presbytery approval of the attached covenant among Presbyterian Disaster Assistance (PDA) and the Florida Presbyterian Disaster Assistance Network, Inc. (FLAPDAN), and the Six Presbyteries in Florida, including the Presbytery of Florida.

We invite the Presbytery and our congregations to keep the CMO in your prayers. Our next meeting will be March 2, 2021 at 2:00 pm CDT/3:00 pm EDT. In case you need to reach us, feel free to contact any of our members:

### Class of 2021:

Rev. Stephen "Steve" Graves      Rev. Dr. Hugh Hamilton      Becky Rose

### Class of 2022:

Rev. Richard "Ric" Connor      (vacancy)

### Class of 2023:

Rev. Dr. Luis J. Ocasio      (vacancy)  
[luisjocasio@gmail.com](mailto:luisjocasio@gmail.com)      (787) 226-1928



**DRAFT**

**DRAFT**

**DRAFT**

**10-19-20**

**COVENANT**

**WITHIN THE PRESBYTERIAN CHURCH (U.S.A.)**

**AMONG**

**PRESBYTERIAN DISASTER ASSISTANCE, operating for corporate purposes via  
Presbyterian Church (U.S.A.), A Corporation**

**AND**

**FLORIDA PRESBYTERIAN DISASTER ASSISTANCE NETWORK, INC.**

**AND**

**THE SIX PRESBYTERIES IN FLORIDA**

# COVENANT AGREEMENT

## INTRODUCTION

This document describes a covenant, not a contract. This Covenant Agreement (“Covenant”) recognizes the connectional and relational nature of the church and the importance of serving the denomination, presbyteries, and their constituent churches to strengthen the entire body of Christ. A covenant is rooted in relationships and trust with specific responsibilities for each covenant partner. It is agreed each covenant partner will assume sole responsibility for its own actions and inactions. It is also agreed the creation and signing of this covenant does not hold the partners legally liable for the actions of the other. Presbyterian Disaster Assistance, **operating for corporate purposes via Presbyterian Church (U.S.A.), A Corporation** (hereinafter referred to as “PDA”), Florida Presbyterian Disaster Assistance Network, Inc. (“FLAPDAN”), and the presbyteries of the Presbyterian Church (U.S.A.) in Florida (Florida, St. Augustine, Tampa Bay, Central Florida, Peace River, Tropical Florida, hereinafter “the six presbyteries”), are distinct entities. They are independent, neither are they being controlled by the other. They are not in a legal partnership, joint venture, or similar legal relationship. PDA, FLAPDAN and the six presbyteries may be referred to in this Covenant as a “Party” and collectively as “Parties.”

### 1. PARTNERS

The partners of this agreement are PDA, FLAPDAN, and the six presbyteries.

**PDA** is the emergency disaster response and refugee program of the Presbyterian Church (U.S.A.), A Corporation. It enables congregations and mission partners of the Presbyterian Church (U.S.A.) to witness to the healing love of Christ through caring for communities adversely affected by crisis and catastrophic event. PDA:

- focuses on the long-term recovery of disaster impacted communities. Provides training and disaster preparedness for presbyteries and synods
- works collaboratively with church partners and members of the ACT Alliance (Action by Churches Together) internationally, and nationally with other faith-based responders
- connects partners locally and internationally with key organizations active in the response — United Nations, NVOAD (National Voluntary Organizations Active in Disaster), World Food Program, Red Cross, FEMA and others.

**FLAPDAN** connects the ongoing need for the six presbyteries and their congregations to be better organized and prepared to respond to traumatic events within their bounds during times of disaster. FLAPDAN:

- provides a communication link between the six presbyteries, Synod of South Atlantic, and PDA
- communicates and coordinates with other disaster organizations, including community and faith-based organizations; local, state and federal government; and the private sector
- addresses common issues of preparedness, response and long-term recovery following a disaster event
- advocates for specific needs in affected presbyteries

- 40 ■ identifies and develops resources
- 41 ■ develops and recommends protocols to be used by presbyteries in times of disaster
- 42 ■ supports training for disaster preparedness and response for presbyteries and their
- 43 member congregations.

44 The **six presbyteries** work together, along with their congregations, to prepare for and respond  
45 to disasters in the state of Florida. The six presbyteries:

- 46 ■ Develop and promote generosity, stewardship and service for the ministries of PDA and  
47 FLAPDAN
- 48 ■ Participate in the mission of the church in disaster preparedness and response
- 49 ■ Communicate regularly with partners about the needs, opportunities and challenges of  
50 disaster ministries.

## 51 **2. PURPOSE**

52 This Covenant provides a framework within which the partners will cooperate, communicate,  
53 coordinate, and collaborate in carrying out their respective ministries in disaster mitigation,  
54 preparedness, response and long-term recovery operations due to disasters in the State of Florida.

## 55 **3. COMMITMENTS**

### 56 **PDA AGREES TO:**

- 57 ■ Recognize FLAPDAN and the six presbyteries as co-equal covenant partners in effecting  
58 PDA's mission in Florida
- 59 ■ Make, at minimum, a one-to-one dollar match to FLAPDAN in the amount equal to the  
60 sum of the annual membership contributions of the six Florida presbyteries
- 61 ■ Provide church-wide visibility for FLAPDAN through PDA's website, "Mission Mosaic"  
62 magazine, and emergency appeals
- 63 ■ Promote the FLAPDAN model for consideration to other mid councils in high disaster  
64 impact areas
- 65 ■ Make available PDA's Associate for Disaster Response, U.S. (or designee) to serve as  
66 ex-officio voting member of the FLAPDAN board of directors
- 67 ■ Make available PDA's Associate for Disaster Response, U.S. (or designee) to serve as  
68 ex-officio member of a committee or group charged with recruitment, recommendation,  
69 and evaluation of FLAPDAN executive director
- 70 ■ Include FLAPDAN executive director in all organizational, operational, and  
71 communication decisions pertaining to FLAPDAN's partnership with PDA as detailed in  
72 the executive director's position description

### 73 **FLAPDAN AGREES TO:**

- 74 ■ Recognize PDA and the six presbyteries as co-equal covenant partners in effecting  
75 FLAPDAN's mission

- 76 ■ Develop robust relationships, policies and practices that inspire presbyteries to make
- 77 annual membership contributions to its general operating budget
- 78 ■ Keep presbyteries informed and engaged in the long-term disaster recovery taking place
- 79 within their bounds
- 80 ■ Provide state-wide visibility for PDA within its Presbyterian and external partnerships
- 81 through dual-branding marketing communications and disaster-related attire, internal and
- 82 external written and oral reports, and serving as state disaster liaison and incident
- 83 coordinator for FLAPDAN and PDA in disasters
- 84 ■ Encourage congregations, presbyteries and individuals to support the One Great Hour of
- 85 Sharing and promote special PDA appeals
- 86 ■ Provide full financial accountability and transparency to PDA and the six presbyteries via
- 87 an annual budget, quarterly revenue and expense reports, and an at least bi-annual,
- 88 audited end of year report / financial review
- 89 ■ Include PDA's Associate for Disaster Response, U.S. (or designee) to serve as an ex-
- 90 officio voting member of the FLAPDAN board of directors
- 91 ■ Include PDA's Associate for Disaster Response, U.S. (or designee) to serve as an ex-
- 92 officio member of a committee or group charged with recruitment, recommendation, and
- 93 evaluation of FLAPDAN executive director
- 94 ■ Include PDA's Associate for Disaster Response, U.S. (or designee) in all organizational,
- 95 operational, and communication decisions pertaining to FLAPDAN's partnership with
- 96 PDA as detailed in FLAPDAN's executive director position description
- 97 ■ Be available to consult with other mid councils in high disaster impact areas in their
- 98 deliberations of developing a disaster network.

99 THE SIX PRESBYTERIES AGREE TO:

- 100 ■ Recognize FLAPDAN and PDA as co-equal covenant partners in effecting their
- 101 respective, disaster-related missions
- 102 ■ Encourage congregations and individuals to make special contributions to FLAPDAN
- 103 ■ Include FLAPDAN membership in their annual budgets
- 104 ■ Encourage congregations, presbyteries and individuals to support the One Great Hour of
- 105 Sharing and promote special PDA appeals
- 106 ■ Recommend people for the FLAPDAN board who are passionate about and committed to
- 107 disaster preparedness, response, recovery, and mitigation
- 108 ■ Create with FLAPDAN two-way quarterly reporting protocols between the presbytery
- 109 and FLAPDAN
- 110 ■ Provide presbytery-wide visibility for PDA within congregations through effective
- 111 communication such as testimonials from volunteers, short videos, pastors'
- 112 commendations from the pulpit, PDA board members' experiential reports and
- 113 invitations to volunteer, etc.
- 114 ■ Include FLAPDAN board members and/or representatives on the agenda of regular
- 115 meetings of the presbyteries
- 116 ■ The Executive Presbyter or equivalent will attend FLAPDAN's Annual Meeting and
- 117 participate in special meetings as may be requested throughout the year

118 **4. ACCOUNTABILITY AND DOCUMENTATION**

119 FLAPDAN will make annual financial and programmatic as well as periodic reports to the other  
120 partners as requested, using Presbyterian Disaster Assistance’s format. There will be systematic  
121 acknowledgement of gratitude for gifts received. All Parties in this will be intentional in  
122 fulfilling the intent of this Covenant.

123 **5. MODIFICATION**

124 This Covenant may be modified upon the mutual written consent of all the Parties.

125 **6. EFFECTIVE DATE**

126 The terms of this Covenant will be effective from January 1, 2021 to December 31, 2022.

127 **7. REVIEW AND RENEWAL**

128 This Covenant will be effective beginning January 1, 2021 (renewals are based on the two-year  
129 budget cycle of the PMA) through the calendar year 2022. The Parties shall meet at least  
130 annually for consultation and to review the progress and success of the Covenant and determine  
131 how the Covenant should continue. As part of the review process, consideration shall be given to  
132 the frequency and severity of disasters in Florida, to the continued interest of volunteer work  
133 teams, and to the progress being made to mitigate future losses.

APPROVED BY:

\_\_\_\_\_  
Name  
Position  
Presbyterian Disaster Assistance  
Presbyterian Church (U.S.A), A Corporation

Date: \_\_\_\_\_

\_\_\_\_\_  
Name  
Position  
Florida Presbyterian Disaster Assistance  
Network, Inc.

Date: \_\_\_\_\_

\_\_\_\_\_  
Name  
Position  
Presbytery of Florida

Date: \_\_\_\_\_

\_\_\_\_\_  
Name  
Position  
Presbytery of St. Augustine

Date: \_\_\_\_\_

\_\_\_\_\_  
Name  
Position  
Presbytery of Tampa Bay

Date: \_\_\_\_\_

\_\_\_\_\_  
Name  
Position  
Central Florida Presbytery

Date: \_\_\_\_\_

\_\_\_\_\_  
Name  
Position  
Peace River Presbytery

Date: \_\_\_\_\_

\_\_\_\_\_  
Name  
Position  
Presbytery of Tropical Florida

Date: \_\_\_\_\_

# Report from the Committee on Ministry (COM)

**Membership:** Chair, Vice-Chair, Thirteen Members-at-Large

**Purpose:** To fulfill all Book of Order and presbytery manual responsibilities related to oversight of and assistance to congregations, Ministers of Word and Sacrament and Certified Christian Educators in their ministry. These responsibilities include all matters related to matriculation of new pastors, periodic visits with sessions and pastors, support for clergy and Certified Christian Educator wellness and professional development, minimum standards for clergy compensation, dissolving pastoral relationships, processes leading to the next pastoral call, and examining ministers for readiness and suitability to receive calls.

## For Information:

- Examination Commission Approval for Suitability for Rev. John Cole as Temporary Supply to 1<sup>st</sup> Monticello.
- Installation Commission list approval for Rev. Sun Ick Kim at 1<sup>st</sup> Korean, Ft. Walton on Jan. 17<sup>th</sup>
- Approval of Validated Ministry of Shelby Baxter-Andrews if the way be clear in conjunction with Eastminster Presbytery.
- Approval of Validated Ministry for Erin Rosica
- Approval of Temporary Supply Contract for Rev. John Cole at 1<sup>st</sup> Monticello
- Approval of final Report for Dan Mitchell, Temporary Supply at 1<sup>st</sup> Chipley
- Approval of Temporary Supply Contract for CLP Joanne Kublik at Red Bay.

## For Action:

- Introduction to the Presbytery of the newly-installed Rev. Sun Ick Kim as pastor of First Korean, Ft. Walton Beach (Mark Broadhead)
- The Examination for ordination of Erin Rosica

Respectfully submitted,  
Don Mowat, COM Chair

## Committee on Ministry (COM)

**Class of 2021**  
Bob Palmer  
(Elder – Trinity, Pensacola)

Harry Horne  
(Minister – HR)

Bill Bess  
(Minister – HR)

Robert Quiring  
(Minister – 1<sup>st</sup>, Pensacola)

Don Mowat (Chair)  
(Elder – 1<sup>st</sup>, Lynn Haven)

**Class of 2022**  
Kenneth Kelley  
(Minister – HR)

Linda Pitts  
(Minister – Member at Large)

Bill Green  
(Elder – Euchee Valley,  
DeFuniak Springs)

Vacant

Vacant

**Class of 2022**  
Carol Wood  
(Minister-1<sup>st</sup>, Wewahitchka)

Linda Shelley (Vice Chair)  
(Elder-Faith Tallahassee)

Joan Wooten  
(Minister – 1<sup>st</sup>, Pensacola)

Bill Wert  
(Elder – 1<sup>st</sup>, Quincy)

Bob Crabtree  
(Elder – Christ, Tallahassee)





# Report from the Committee on Dogwood Acres (CDWA)

**Membership:** Chair, Vice-Chair, 11 Members-at-Large

**Purpose:** To provide short and long-term planning, management, development, operations, and programs connected with Dogwood Acres.

At its first meeting in 2021, the Committee on Dogwood Acres made plans and established priorities for the coming year. Top on the list was a commitment to hold camp this summer for four weeks using a new camper model and with strict protocols in place. Each cabin will be occupied by campers from a particular group or church along with their chaperone. The chaperone will sleep in the same cabin and help with programming for their ‘bubble’, with help from the summer camp staff. Lucas Heiker and his fiancée Allie Snyder have been hired as co-camp directors and will be responsible to hire summer staff. Chaplains and nurses will be recruited from our congregations for each week of summer camp.

The CDWA will ask presbytery to declare Sunday, April 18<sup>th</sup> Dogwood Acres Sunday and encourage all churches in our bounds to celebrate our outdoor ministry in worship. Liturgical resource will be assembled for the service and there are plans to create a digital video highlighting the camp and its ministry.

CDWA plans to build a 12 X20 storage shed on the property sometime in 2021. The shed will be built by DWA and used jointly by the camp and Presbyterian Pilgrimage. The benefits of using volunteers to do the build were discussed.

Finally, the committee acknowledged the need to begin working on a long range plan for DWA. Expectations and desires regarding camping have changed over the years and it’s important for DWA to change with them to better serve the ministry. Such a task will likely require a subgroup of people beyond the committee itself.

Respectfully submitted

Bill Lamont  
CDWA chair

## Committee on Dogwood Acres (CDWA)

<u>Class of 2021</u>	<u>Class of 2022</u>	<u>Class of 2023</u>
Ken Densmore (Vice Chair) (Elder – 1 <sup>st</sup> , Pensacola)	Kay Lachat (Member – Lafayette, Tallahassee)	Emma Hodges (Member – Christ, Tallahassee)
Mary Steen (DCE – Faith, Tallahassee)	Bill Lamont (Chair) (Minister – Gulf Breeze)	Lauren Christian (Dir. Of Youth Ministry – Gulf Breeze)
Tracy Schoppe (Elder – Gulf Beach, Panama City Beach)	Brad Schild (Elder – 1 <sup>st</sup> , Pensacola)	Lisa Wilder (DCE – 1 <sup>st</sup> , Quincy)
Henry Givens (Elder – Laurel Hill)	Ann Fyfe (Elder – 1 <sup>st</sup> , Lynn Haven)	Brant Copeland (Minister – HR)
	Bennett Chesser (Elder – 1 <sup>st</sup> , Quincy)	Vacant

# Report from the Committee on Nominations (CN)

**Membership:** Chair, Vice Chair, Four Members-at-Large representing all geographic areas of the presbytery, One Liaison from the Committee on Representation.

**Purpose:** To nominate to Presbytery individuals to serve on presbytery committees, adhering to established norms of committee membership and representation including vacancies, chairs and vice-chairs; and to nominate persons to serve on presbytery's PJC and as commissioners to Synod and General Assembly meetings.

## Presbytery of Florida Committee on Nominations Vacancies as of Feb. 1, 2021

The Presbytery is seeking nominees for the following committees. To learn more about the mission of a particular committee or to express interest, please contact Leslie Yandle, Committee on Nominations Chair, at 850 450-1592 (text or call) or at [leslie.yandle@gmail.com](mailto:leslie.yandle@gmail.com).\*\*

<u>Committee</u>	<u>Class</u>	<u>Chair</u>
Committee on Congregational Revitalization	2021	Rev. Lisa Martin
Committee on Mission and Outreach	2023	Rev. Luis Ocasio-Torres
Committee on New Congregational Development	2023	Rev. A.J. Mealor
Committee on Ministry (2 vacancies)	2022	Elder Don Mowat
Committee on Preparation for Ministry	2023	Rev. Trinity Whitley
Committee on Dogwood Acres	2022	Rev. Bill Lamont
Committee on Educational Resources	2021	Rev. John Kupar

**\*\*Nominees should have access to a computer and an email account and be able to participate in Zoom Meetings.**

Respectfully submitted  
Leslie Yandle, CN Chair

### Committee on Nominations (CN)

<u>Class of 2021</u>	<u>Class of 2022</u>	<u>Class of 2023</u>
Sherl Morden (Elder – Parkway, Panama City)	Linda Lovins (Elder – Christ, Tallahassee)	Ruth Bedell (Elder – Faith, Tallahassee)
Leslie Yandle (Elder – 1 <sup>st</sup> , Pensacola)	Vacant	Rich Kangas (Elder – 1 <sup>st</sup> , Lynn Haven)
		Fred Pryor (Elder – 1 <sup>st</sup> , Ft. Walton Beach)

# Report from the Committee on Preparation for Ministry

**Membership:** Chair, Vice-Chair, Five Members-at-Large

**Purpose:** To oversee the care and examination of Commissioned Lay Pastors, Inquirers, and Candidates for Ministry, inform sessions of the process for CLPs, inquiry and candidacy, and conduct examinations of candidates seeking calls within the bounds of this presbytery.

**For action:**

CPM requests approval for the attached process/forms for the commissioning of ruling elders (CREs).  
See Attachment #3.

## Committee on Preparation for Ministry (CPM)

<u>Class of 2021</u>	<u>Class of 2022</u>	<u>Class of 2023</u>
Sally Zorn (Elder – Trinity, Pensacola)	Bob Lovins (Elder – Christ, Tallahassee)	Sheldon Steen (Vice Chair) (Minister – Christ, Tallahassee)
Trinity Whitley (Chair) (Minister – Faith, Tallahassee)	Raymond Guterman (Minister – Member at large)	Sarah Waby (Elder – Gulf Beach, Panama City Beach)

# Report from the Committee on Presbytery Administration (CPA)

**Membership:** Chair, Vice Chair, Nine Members-at-Large

**Purpose:** To oversee the management of presbytery funds, property, and staff.

The Committee on Presbytery Administration met on January 25, 2021. The highlights of the meeting include:

**Budget:**

\*Denise Vandiver reported that the presbytery closed 2020 with a surplus of \$16,737.34. We are very thankful to all of the churches who gave so faithfully last year.

\***MOTION FOR PRESBYTERY:** The CPA recommends that the Presbytery adopt an expense budget of \$466,366 for 2021. Please see *Supplemental Reports* for details.

\*Ben Powell and Denise Vandiver were asked to research our eligibility for the 2021 PPP loan.

**Stewardship:**

\*Rev. Roy Martin reported that the stewardship campaign for 2021 was very successful and we are very grateful to all of the church who have made pledges for next year. Please see *Supplemental Reports* for details.

**Property:**

\*The Committee recommended to CPC that we sell two vacant lots in Walton County for \$18,000. These lots had previously been given to the presbytery without any designation for use. The CPC agreed to sell the property

\*The Committee recommended to CPC that the office building in Chipley be put up for sale and that a real estate agent be secured. The CPC agreed to put the property up for sale.

22 **Dogwood Acres:**

23 \*Ben Powell thanked the Presbytery for waiving their insurance reimbursement for 2020.

24 \*Ben Powell reported that Dogwood Acres currently has 7 retreats scheduled for 2021 and the  
25 committee is currently working on plans for summer camps.

26 **Grant Proposals:**

27 \*The CPC approved the grant request from CRE for \$10,000 to build a storage facility at  
28 Dogwood acres that can be shared by Dogwood Acres and CRE for the Pilgrimage ministry.

29 Respectfully submitted,  
30 Rev. Brad Clayton, CPA Chair

**Committee on Presbytery Administration (CPA)**

**Class of 2021**

Cam Massengill  
*(Elder – Trinity, Pensacola)*

Mary Vance  
*(Minister – HR)*

Brad Clayton (Chair)  
*(Minister – Faith, Tallahassee)*

Jean Norman (Vice Chair)  
*(Elder – Trinity, Pensacola)*

**Class of 2022**

Barbara Sawyer  
*(Elder – Northminster, Pensacola)*

David Balmer  
*(Elder – Gulf Beach,  
Panama City Beach)*

Carol Allman  
*(Elder – Christ, Tallahassee)*

**Class of 2023**

Grady McDaniel  
*(Elder – Grace, Panama City)*

Eric Spoon  
*(Minister – Grace, Panama City)*

Chris Erde  
*(Minister – 1<sup>st</sup>, Quincy)*

Larry Plank  
*(CLP – Navarre)*

# Report from the Committee on Educational Resources (CER)

**Membership:** Chair, Vice-Chair, five members-at-large

**Purpose:** To provide education and resources in the areas of stewardship, children's ministry, youth and young adult ministry, evangelism, social justice issues, and other areas related to congregational ministry through the use of specialized committees and regional and presbytery-wide training events.

1. Recommendations for Presbytery approval:

None

2. Actions taken by the committee:

None

3. Important Information to Share:

a. We need a lead committee for the Presbytery Educational Hour! Is your committee willing to take the lead?

b. DiscipleFest 2020 went so smoothly. Thank you to the workshop leaders! DiscipleFest 2021 will likely be in the Fall and the hope is that there will be two DiscipleFests in 2022, one online and one in-person.

c. Conversation with DWA about a potential storage unit for Presbyterian Pilgrimage continues.

d. Presbytery Partners have begun! This a way for congregations with needs to be put in contact with people or congregations with resources. Let John know if there is a need that your committee has seen that the CER might be able to assist in.

e. The Racism Task Force will submit articles for the presbytery newsletter through the CER. On top of this, the CER will submit an article of its own as well. Read your newsletter!

Respectfully submitted,  
John Kubar, CER Chair

## Committee on Educational Resources (CER)

### Class of 2021

John Kubar (Chair)  
(Minister – 1<sup>st</sup>, Pensacola)

Brian Yount (Vice Chair)  
(Minister – Trinity, Pensacola)

Hilda Jackson  
(Elder – 1<sup>st</sup>, DeFuniak Springs)

### Class of 2022

Betsy Dodson  
(Elder – 1<sup>st</sup>, Milton)

Tracey Curenton  
(Elder – Laurel Hill)

### Class of 2023

Chuck Taber  
(Minister –  
1<sup>st</sup>, DeFuniak Springs)

Esther Moring  
(Elder – 1<sup>st</sup>, Tallahassee)

1 **Report from the Committee on New Congregational Development**

2 **Membership:** Chair, Vice-Chair, Five Members-at-Large

3 **Purpose:** To formulate and implement a comprehensive plan for location, funding, and development of  
4 new congregations and new worshipping communities within the bounds of the presbytery.

5 **For information:**

6 Our committee has been at work over the last several months working on two primary tasks: where in  
7 our presbytery should we begin a new congregation and how should we go about doing it. We have  
8 been studying demographic information from MissionInsite, the University of Florida, and others, as  
9 well as contacting local officials to help us to discern where to plant a new congregation. At this  
10 moment we are zeroing in on two areas, but as we work, the “how” on this may change.

11 We have been in contact with denominational leaders to learn from their past experiences, what has  
12 worked well, and what has not, and will continue these conversations in the coming months. Last month  
13 we spoke with Bruce Reyes Chow, this month with Lindsay Armstrong from Greater Atlanta  
14 Presbytery. Also, we are working on a policy developed by two other presbyteries so that we can begin  
15 our process of new congregational development, establish accountability for accessing funds, and have  
16 something when/if a person, group, or church feels led to begin a fresh expression of church in their  
17 area.

18 **For action:** No items.

**Committee on New Congregational Development (CNCD)**

<b><u>Class of 2021</u></b>	<b><u>Class of 2022</u></b>	<b><u>Class of 2023</u></b>
A. J. Mealor (Chair) <i>(Minister – Fellowship, Tallahassee)</i>	Laurie Combs <i>(Elder – Grace, Panama City)</i>	Steve Rhodes <i>(Minister – HR)</i>
Jim Rollins <i>(Minister – HR)</i>	Stan Trappe <i>(Elder – Grace, Panama City)</i>	Artie White <i>(Elder – Faith, Tallahassee)</i>
		Vacant

## *Parliamentary Motions Guide*

Based on *Robert's Rules of Order Newly Revised (10<sup>th</sup> Edition)*

The motions below are listed in order of precedence. Any motion can be introduced if it is higher on the chart than the pending motion.

<b>YOU WANT TO:</b>	<b>YOU SAY:</b>	<b>INTERRUPT?</b>	<b>2ND?</b>	<b>DEBATE?</b>	<b>AMEND?</b>	<b>VOTE?</b>
§21 Close meeting	I move to <b>adjourn</b>	No	Yes	No	No	Majority
§20 Take break	I move to <b>recess</b> for	No	Yes	No	Yes	Majority
§19 Register complaint	I rise to a <b>question of privilege</b>	Yes	No	No	No	None
§18 Make follow agenda	I call for the <b>orders of the day</b>	Yes	No	No	No	None
§17 Lay aside temporarily	I move to <b>lay</b> the question <b>on the table</b>	No	Yes	No	No	Majority
§16 Close debate	I move the <b>previous question</b>	No	Yes	No	No	2/3
§15 <b>Limit or extend debate</b>	I move that debate be limited to ...	No	Yes	No	Yes	2/3
§14 <b>Postpone to a certain time</b>	I move to postpone the motion to ...	No	Yes	Yes	Yes	Majority
§13 <b>Refer</b> to committee	I move to refer the motion to ...	No	Yes	Yes	Yes	Majority
§12 Modify wording of motion	I move to <b>amend</b> the motion by ...	No	Yes	Yes	Yes	Majority
§11 Kill main motion	I move that the motion be <b>postponed indefinitely</b>	No	Yes	Yes	No	Majority
§10 Bring business before assembly (a <b>main motion</b> )	I move that [or "to"] ...	No	Yes	Yes	Yes	Majority

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Side 1

## *Parliamentary Motions Guide*

Based on *Robert's Rules of Order Newly Revised (10<sup>th</sup> Edition)*

**Incidental Motions** - no order of precedence. Arise incidentally and decided immediately.

<b>YOU WANT TO:</b>	<b>YOU SAY:</b>	<b>INTERRUPT</b>	<b>2<sup>ND</sup>?</b>	<b>DEBATE?</b>	<b>AMEND?</b>	<b>VOTE?</b>
§23 Enforce rules	Point of order	Yes	No	No	No	None
§24 Submit matter to assembly	I appeal from the decision of the chair	Yes	Yes	Varies	No	Majority
§25 Suspend rules	I move to <b>suspend the rules</b> which ...	No	Yes	No	No	2/3
§26 Avoid main motion altogether	I <b>object to the consideration</b> of the question	Yes	No	No	No	2/3
§27 Divide motion	I move to <b>divide the question</b>	No	Yes	No	Yes	Majority
§29 Demand rising vote	I call for a <b>division</b>	Yes	No	No	No	None
§33 Parliamentary law question	<b>Parliamentary inquiry</b>	Yes	No	No	No	None
§33 Request for information	<b>Point of information</b>	Yes	No	No	No	None

**Motions That Bring a Question Again Before the Assembly** - no order of precedence. Introduce only when nothing else pending.

§34 Take matter from table	I move to <b>take from the table</b> ...	No	Yes	No	No	Majority
§35 Cancel previous action	I move to <b>rescind</b> ...	No	Yes	Yes	Yes	2/3 maj. w/ notice
§37 Reconsider motion	I move to <b>reconsider</b> the vote ...	No	Yes	Varies	No	Majority

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 Side 2

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